

AUGUST 2017

CITY OF ODESSA

2017 ACTION PLAN

The primary objective of the Community Development Block Grant Program is the development “viable urban communities,” by providing decent housing, a suitable living environment and expanding economic opportunities, principally for persons of very low, low and moderate income.

DAVID TURNER, MAYOR

**MALCOLM HAMILTON
DISTRICT ONE**

**DEWEY BRYANT
DISTRICT TWO**

**BARBARA GRAFF
DISTRICT THREE**

**MICHAEL GARDNER
DISTRICT FOUR**

**FILBERTO GONZALES
DISTRICT FIVE**

**RICHARD MORTON
CITY MANAGER**

**MICHAEL MARRERO
DEPUTY CITY MANAGER**

**KONRAD HILDEBRANDT
ASSISTANT CITY MANAGER**

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The 2017 Action Plan establishes the City of Odessa's one-year implementation strategy for addressing community development, housing, economic development, human service and public facility improvement needs of the citizens of Odessa.

The City of Odessa Community Development Department will administer and provide oversight for the following activities to meet the community needs and goals in the third year of the 2015-2019 Consolidated Plan five-year investment strategy. The U. S. Department of Housing and Urban Development allocated **\$798,675** in CDBG funds and **\$220,787** in HOME funds to the City of Odessa. An additional **\$387,002** in unprogrammed CDBG funds and **\$66,591** in HOME program income were allocated at the final public hearing on July 11, 2017. The HOME funds were allocated exclusively to housing related activities as required by statute.

2. Summarize the objectives and outcomes identified in the Plan

During the final public hearing, eligible projects ranging from housing to public service were presented for consideration to the City Council. After careful deliberation, the City Council voted to provide funding for the projects that would best serve the community. Listed below are the projects that received funding by category:

HOUSING

CDBG HOUSING REHABILITATION/RECONSTRUCTION, MINOR REPAIR & EMERGENCY PROGRAMS

To meet housing needs as indicated in the 2015-2019 Consolidated Plan, the City Council allocated **\$500,000** in CDBG funds to the Housing Rehabilitation, Reconstruction, Minor Repair and Emergency Programs administered by the City of Odessa. The CDBG Housing Rehabilitation program provides assistance to low and moderate-income homeowners for the full rehabilitation or reconstruction of their homes. A comprehensive inspection is conducted to identify the deficiencies and determine whether it is more cost effective to fully rehabilitate the current structure or simply demolish the existing structure and construct a new home. The purpose of the program is to meet the objective to provide decent housing by preserving and sustaining **five (5)** owner occupied homes with either a comprehensive full rehabilitation of the home or by reconstructing the home to revitalize the neighborhood.

The City Council allocated **\$25,000** to Odessa Affordable Housing, Inc. in order to provide minor repair assistance to **10** households.

HOME PROGRAM HOUSING ACTIVITIES

The City allocated **\$232,181** in HOME funds to meet the housing needs identified as a high priority in the 2015-2019 Consolidated Plan. The objective of these projects is to provide decent housing and will be used to sustain **two (2)** households occupied by low-income homeowners with either a comprehensive full rehabilitation or reconstruction of their home.

PUBLIC FACILITIES

The City has allocated funding to address the need for improved community development and infrastructure as identified in the 2015-2019 Consolidated Plan as a medium priority within the CDBG Target Area.

Funding was awarded to provide lighting at the Salina Park Basketball Courts in the amount of **\$40,920**. The balance of the funding necessary to complete the project will be provided by the City of Odessa's General Fund.

Woodson Park Parking Lot Lighting project was awarded **\$40,920** with the balance of funds necessary to complete this project to be provided by the City of Odessa's General Fund.

Greater Opportunities of the Permian Basin, Whitiker Head Start, was awarded **\$15,125** to provide for roof repair at the facility.

The Salvation Army of Odessa was awarded **\$15,162** to provide for the installation of a fire alarm system at the Salvation Army Shelter.

PUBLIC SERVICES

To meet the various public service needs identified in the Consolidated Plan, the City of Odessa allocated funds in the amount of **\$42,861** to Meals on Wheels of Odessa, Inc. in order to make hot noon- and weekend meals available to **50** elderly and homebound citizens.

The City of Odessa also allocated funds in the amount of **\$10,000** to Family Promise in order to provide immediate and emergency needs to **10** homeless families with children through their family support program.

Funding in the amount of **\$20,000** was award to the Elderly and Disabled Lawn Mowing Program and will be used to assist up to **30** households with mowing, weed eating and edging, up to seven times a year for those that qualify.

COMMUNITY DEVELOPMENT AND INFRASTRUCTURE NEEDS

In an effort to minimize slum and blight and provide a suitable living environment within the City's Target Area, funds were allocated to the City's Demolition Program in the amount of **\$194,517** for the demolition of **20** vacant structures in violation of the City's dangerous building ordinance in order to sustain a suitable living environment.

3. Evaluation of past performance

During the 2015 Program year, the City of Odessa substantially met the major goals outlined in the 2015 Action Plan. The City of Odessa expends CDBG and HOME funds in a timely manner and has been able to meet the requirements for the expenditure of funds.

4. Summary of Citizen Participation Process and consultation process

The City of Odessa began to notify the citizens of the community meetings and public hearings in March 2017. The public hearings dates were posted on the Government Access Channel, notification letters were mailed to 84 agencies & organizations, and ads were placed in English and Spanish in the Odessa American.

The planning process for the Plan included consultation with citizens, City departments, social service agencies, housing providers, health & human service providers, governmental agencies and many other area non-profit agencies in order to obtain information regarding the priority needs of the community. The City consulted with the Local Housing Authority to collaborate on the current housing needs of the community. Staff of the Odessa Housing Authority attended the City's Public Hearings and the Executive Director is a member of the Community Development Advisory Committee.

5. Summary of public comments

The 14-day review and comment period for the 2017 Action Plan was conducted from July 17, 2017 through July 31, 2017. There were no written comments received.

6. Summary of comments or views not accepted and the reasons for not accepting them

No citizen comments were received regarding the 2017 City of Odessa Action Plan.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Table 1 – Responsible Agencies

Agency Role	Name	Department/Agency
Lead Agency	ODESSA	
CDBG Administrator	ODESSA	Community Development Department
HOPWA Administrator		
HOME Administrator	ODESSA	Community Development Department
HOPWA-C Administrator		

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Odessa Community Development Department is the lead agency responsible for the coordination, planning and preparation of the 2017 Action Plan for U. S. Department of Housing and Urban Development. The 2017 Action Plan establishes the City of Odessa's one-year implementation strategy for addressing community development, housing, economic development, human service and public facility improvement needs of the citizens of Odessa.

The City of Odessa Community Development Department will administer and provide oversight for the following activities to meet the community needs and goals in the third year of the 2015-2019 Consolidated Plan five-year investment strategy. The U. S. Department of Housing and Urban Development allocated \$798,657 in CDBG funds and \$220,787 in HOME funds to the City of Odessa. An additional \$387,002 in unprogrammed CDBG funds and \$66,591 in HOME program income were allocated at the final public hearing on July 11, 2017. The HOME funds were allocated exclusively to housing related activities as required by statute.

The City of Odessa began to notify the citizens of the public hearings in March 2017. The public hearings dates were posted on the Government Access Channel, notification letters were mailed to 84 agencies & organizations, flyers were distributed throughout the community, PSA's were provided on Facebook and Twitter as well sent to the television stations and ads were placed in English and Spanish in the Odessa American.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The planning process included consultation with citizens, City departments, social service agencies, housing providers, health & human service providers, governmental agencies and many other area non-profit agencies in order to obtain information regarding the priority needs of the community. The City consulted with the Local Housing Authority to collaborate on the current housing needs of the community. Staff of the Odessa Housing Authority attended the City's Public Hearings and the Executive Director participates as a member of the Community Development Advisory Committee.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Odessa in collaboration with the United Way and the Odessa Housing Authority established the Odessa Homeless Coalition in 1999 as a response to the growing need of the community to comprehensively address the issues of the City's homeless population. Odessa Links, the lead agency, along with the other four members of the Executive Committee, City of Odessa, United Way, Odessa Housing Authority and

the Crisis Center, coordinate the activities of the Odessa Homeless Coalition. The Executive Committee is responsible for recruiting and developing new Coalition members, overseeing all planning and development of the Continuum of Care, facilitating the development of goals, establishing strategies and priorities of the Coalition and overseeing all grant applications. Along with these agencies, the Homeless Coalition attracts a broad range of representatives from local government agencies, service providers, advocates and formerly homeless persons.

The Homeless Coalition determined the most efficient method for directing such a large group to meet its goals of addressing the homeless issue was to develop teams that were responsible for specific areas of the process. Along with the Executive Committee, the following teams were developed to oversee different aspects of the Coalitions activities:

Survey Team - is responsible for developing and conducting the homeless survey, the surveying of agencies and organizations, identifying community resources and data collection.

Fundraising Raising Team - is responsible for the financial accounting system of the coalition by developing operational budgets and seeking and securing outside sources of funding.

Project Task Force - is responsible for developing a comprehensive strategy to meet the needs identified as gaps, identify all available services including facilities, personnel, equipment, materials and supplies which will be required to implement homeless project.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

N/A

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	ODESSA HOUSING AUTHORITY
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Odessa Housing Authority participated in all public hearings and their Executive Director is a member of the Community Development Advisory Committee.
2	Agency/Group/Organization	MEALS ON WHEELS OF ODESSA
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was sent a letter inviting them to the Public Hearings. Agency attended a Public Hearing and requested CDBG funds.
3	Agency/Group/Organization	SALVATION ARMY-ODESSA
	Agency/Group/Organization Type	Services - Housing Services-homeless

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Agency was sent a letter inviting them to the Public Hearings. Agency attended one of the Public Hearings and provided insight into the homeless issues. Agency also requested CDBG funds.
4	Agency/Group/Organization	SOUTHSIDE SENIOR CENTER
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency served as a meeting place for one of the Public Hearings. Members attended the Public Hearings and spoke about issues they feel need to be addressed.
5	Agency/Group/Organization	ECTOR COUNTY
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Public Facilities
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A letter was sent inviting them to the public hearings. Representative attended the public hearing and provided insight into the need for some public facilities.

Identify any Agency Types not consulted and provide rationale for not consulting

Over 80 non-profit agencies that provide services in the community were invited to the public meetings; however, the majority of them did not attend or provide any input into the Action Plan.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Table 3 – Other local / regional / federal planning efforts

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Odessa Links	The City of Odessa is a founding member of the Odessa Homeless Coalition and continues to be an active member of the Coalition. The City works with the Coalition to find ways to address homelessness in our community.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal setting

The City of Odessa began to notify the citizens of the public hearings in March 2017. The public hearings dates were posted on the Government Access Channel, notification letters were mailed to 84 agencies & organizations, notices were sent out via the City's Facebook page and Twitter account. Ads were also placed in the Odessa American in both English and Spanish advising the public of the meetings and flyers were distributed in over 50 locations within the community at churches, state and local offices, the local College and University along with non-profit agencies.

A total of 12 citizens attended the two public hearings. The hearings were held in public facilities within Census Tracts where the population is 51% or more low to moderate income households. In addition, approximately 40 citizens attended the final public hearing at the regular City Council meeting in which CDBG and HOME funds were allocated on July 11, 2017. At each public hearing information concerning the programs administered through Community Development such as: Housing Rehabilitation, Demolition and Code Enforcement and Homebuyer Programs were available to the public.

The Community Development Department published a notice in the local newspaper, the Odessa American, Sunday, July 16, 2017, to detail the accessible locations where citizens were able to view the proposed 2017 Action Plan. The Plan was available for review at the following locations:

City Hall – City Secretary's Office, 411 West 8th Street, Odessa, Texas
Ector County Library – 321 West 5th Street, Southwest Section, 2nd Floor, Odessa, Texas
Community Development Department – 119 West 4th Street, Suite 104, Odessa, Texas

The 14-day review and comment period for the 2017 Action Plan was conducted from July 17, 2017 through July 31, 2017. There were no citizen comments.

Citizen Participation Outreach

Table 4 – Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Meeting	Non-targeted/broad community	This meeting was held at the Southside Senior Center and had a total of 6 persons attend the meeting	Armando Rodriguez asked why the City did not have a Community Development Housing Organization. Veronica Garcia asked if a request for \$10,000 for emergency funding would qualify. Bernadine Spears asked if a program to assist homeless Veterans with deposits would qualify. Armando Rodriguez stated updates were needed for McKinney Park and Salinas Park. He stated exercise equipment was needed for the Southside Senior Citizens Center and they are needing more funding to cover the cost of meals at the Center.		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Meeting	Non-targeted/broad community	This meeting was held at Salinas Community Building and had a total of 6 people attend the meeting.	Delores Watts asked why were meetings held after the application deadline. Guy Watts stated they were seeking a hard wired fire alarm system for the Salvation Army Shelter. Margaret Burton stated her services at Meals on Wheels had increased so she would be seeking additional funding. She also stated they take donations for dog food because they have clients that were sharing their meal with their animals.		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
3	Letters	Nonprofit agencies and organizations	A total of 84 letters were sent out to agencies and citizens. There were a total of 12 persons how attended the public hearings.			
4	Newspaper Ad	Non-English Speaking - Specify other language: Spanish Non-targeted/broad community	Ads were placed in the local newspaper in both English and Spanish			
5	Internet Outreach	Non-targeted/broad community	PSA's were sent out on Facebook and Twitter			
6	Flyers	Non-English Speaking - Specify other language: Spanish Non-targeted/broad community	Flyers in both English and Spanish were distributed to over 50 locations community wide.			

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Table 5 - Expected Resources – Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	798,675	352,363	34,639	1,185,677	0	Funds have all been allocated for this program year
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	220,787	66,591	0	287,378	0	Funds have all been allocated for this program year

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City of Odessa will continue to use CDBG and HOME funds to address the housing priorities and other needs of the low to moderate-income households. These funds will be utilized and leveraged with other private state and local funds with regards to public service and public facility and improvement activities. The City will continue its partnership with other members of the Odessa Housing Consortium and utilize funding appropriately as needed. Several mixed lot, mixed income projects are in the development stage with multiple funding resources that should provide a percentage of units that are affordable to low and moderate income families.

The City of Odessa no longer meets fiscal distress criteria; therefore, the City is required to match HOME funds at 100%. The City of Odessa will use the previous years' surplus match to meet the match requirement for program year 2017, and will continue to look for additional sources of match contributions towards HOME projects.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City of Odessa has several housing development projects in the planning stage with affordable housing partners. Odessa Housing Finance Corporation has 48 acres that is being developed into a mixed-use, mixed lot housing development. Construction will take place in several phases from a mixture of private funding and tax credit resources. The first phase will consist of a multifamily complex of 181 units, of which 120 of these will be made affordable to those who will receive project-based vouchers and additional units will be available to the general public. The following phases will include townhomes, single-family homes, a senior living complex, retail and public areas such as a park, walking trails and swimming pools.

The City has acquired a piece of land previously owned by the Ector County Independent School District and is in negotiations for the adjoining property in order to expand the development from 21 homes to 33 homes. The City is looking to form a partnership with Odessa Housing Finance Corporation and Odessa Affordable Housing, Inc. in order to provide additional affordable housing. This development will be for those who earn up to 120% of area median income with some homes available to those households with incomes at 80% or less of area median income.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Preserve Existing Housing Stock	2015	2019	Affordable Housing	CDBG TARGET AREA City of Odessa	Housing	CDBG: \$525,000 HOME: \$232,181	Homeowner Housing Rehabilitated: 17 Household Housing Unit
2	Expand Homeownership Opportunities	2015	2019	Affordable Housing	CDBG TARGET AREA City of Odessa	Housing		Direct Financial Assistance to Homebuyers: 1 Household
3	Public Facilities and Improvements	2015	2019	Public Facilities and Improvements	CDBG TARGET AREA	Public Facilities and Improvements	CDBG: \$112,127	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 4909 Persons Assisted
4	Public Services	2015	2019	Non-Homeless Special Needs	City of Odessa	Public Services	CDBG: \$75,861	Public service activities other than Low/Moderate Income Housing Benefit: 90 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Community Development and Infrastructure	2015	2019	Non-Housing Community Development	CDBG TARGET AREA City of Odessa	Community Development and Infrastructure	CDBG: \$194,517	Buildings Demolished: 20 Buildings

Goal Descriptions

1	Goal Name	Preserve Existing Housing Stock
	Goal Description	Funds were allocated for the City's Emergency, Minor Repair and Rehab/Reconstruction Program from the CDBG Program (\$500,000) and the HOME Program (\$232,181). It is anticipated that 7 households will have their homes either rehabilitation or reconstructed. In addition, Odessa Affordable Housing, Inc. was allocated \$25,000 in CDBG funds to provide for minor repairs to elderly or single parent households.
2	Goal Name	Expand Homeownership Opportunities
	Goal Description	The City has HOME funds from previous years that will be used to provide for down payment and closing cost assistance to those households earning 80% or less of AMI.
3	Goal Name	Public Facilities and Improvements
	Goal Description	Funds were allocated for projects at two parks located within the CDBG Target Area. Salinas Parks will be provided lighting for the basketball courts in the amount of \$40,920 in CDBG funds and approximately \$49,500 from the City's general fund. Funds were also allocated to Woodson Park in the amount of \$40,920 to install lighting in the parking lot. The City's general fund will contribute approximately \$39,000 in order to complete the project. Greater Opportunities of the Permian Basin was awarded \$15,125 for roof repair. The Salvation Army of Odessa was awarded \$15,162 for the installation of a fire alarm system at the shelter.

4	Goal Name	Public Services
	Goal Description	Meals on Wheels was allocated \$42,861 to provide hot noon and weekend meals as well as weekend meals. Family Promise of Odessa was awarded \$10,000 to provide immediate and emergency needs to homeless families with children through their family support program. The Elderly and Disabled Lawn Mowing Program was awarded \$20,000 to provide lawn care services.
5	Goal Name	Community Development and Infrastructure
	Goal Description	The City administered Demolition Program was allocated \$194,517 for the removal of unsafe, dangerous buildings.

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

It is anticipated that approximately 50 households will receive housing assistance during the program year.

Projects

AP-35 Projects – 91.220(d)

Introduction

The 2017 Action Plan establishes the City of Odessa's one-year implementation strategy for addressing community development, housing, economic development, human service and public facility improvement needs of the citizens of Odessa.

The City of Odessa Community Development Department will administer and provide oversight for the following activities to meet the community needs and goals in the third year of the 2015-2019 Consolidated Plan five-year investment strategy.

During the final public hearing, held July 11, 2017, eligible projects were presented for consideration to the City Council ranging from housing to public service. After careful deliberation, the City Council voted to provide funding for the projects that would best serve the community. Listed below are the projects that received funding by category:

Table 6 - Project Information
Projects

#	Project Name
1	CD ADMINISTRATION
2	CDBG REHAB ADMIN
3	REHAB PROJECTS
4	DEMOLITION PROGRAM
5	ODESSA AFFORDABLE HOUSING, INC.
6	SALINAS PARK
7	WOODSON PARK PARKING LOT LIGHTING
8	GREATER OPOTUNITIES OF THE PERMIAN BASIN - WHITIKER
9	SALVATION ARMY
10	ELDERLY AND DISABLED LAWN MOWING PROGRAM
11	FAMILY PROMISE
12	MEALS ON WHEELS
13	HOME HOUSING ADMINISTRATION
14	HOME HOUSING REHABILITATION
15	COMMUNITY HOUSING DEVELOPMENT ORGANIZATION

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Some of the City's underserved needs include the lack of decent housing, improvements needed to public facilities, parks, and clearance activities in the CDBG Target Area, lack of adult education, job training, and the lack of various public services. The City has encountered several obstacles in meeting the underserved needs, which primarily affect the City's low-income neighborhoods. Some of these obstacles include the lack of funding to adequately address all needs, lack of coordination between social service agencies, changed priorities by citizens and the lack of participation from the private sector.

AP-38 Project Summary

Project Summary Information

1	Project Name	CD ADMINISTRATION
	Target Area	City of Odessa
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$155,674
	Description	Administrative funds will cover the salary and benefits of the program assistant and 1/2 the salary and benefits of the Demolition Inspector and operating costs for the Community Development Department
	Target Date	9/30/2018
2	Project Name	CDBG REHAB ADMIN
	Target Area	CDBG TARGET AREA City of Odessa
	Goals Supported	Preserve Existing Housing Stock
	Needs Addressed	Housing
	Funding	CDBG: \$125,498
	Description	Administrative funds will be used to cover the cost of program delivery and soft costs related to the Housing Rehab Programs.
	Target Date	9/30/2018
	Project Name	REHAB PROJECTS

3	Target Area	CDBG TARGET AREA City of Odessa
	Goals Supported	Preserve Existing Housing Stock
	Needs Addressed	Housing
	Funding	CDBG: \$500,000
	Description	The CDBG Housing Rehabilitation program provides assistance to low and moderate-income homeowners for minor or emergency repairs, full rehabilitation or reconstruction of their homes. A comprehensive inspection is conducted to identify the deficiencies and determine whether it is more cost effective to fully rehabilitate the current structure or simply demolish the existing structure and construct a new home. The purpose of the program is to meet the objective of providing decent housing by preserving and sustaining five (5) low to moderate income owner occupied homes with either a comprehensive full rehabilitation of the home or a reconstruction of the home and to revitalize neighborhoods.
	Target Date	9/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	The purpose of the program is to meet the objective of providing decent housing by preserving and sustaining five (5) low to moderate-income owner occupied homes with either a comprehensive full rehabilitation of the home or a reconstruction of the home.
	Location Description	This program is provided city wide, but a majority of people assisted reside within the CDBG Target Area.
	Planned Activities	Rehab or Reconstruction of owner occupied homes. Also provided emergency and/or minor repair if funding allows
4	Project Name	DEMOLITION PROGRAM
	Target Area	CDBG TARGET AREA City of Odessa
	Goals Supported	Community Development and Infrastructure
	Needs Addressed	Community Development and Infrastructure
	Funding	CDBG: \$194,517

	Description	City Council allocated \$194,517 in CDBG funds to the Demolition Program for the removal of 20 vacant and/or dangerous structures. The funding also covers 1/2 the salary and operating costs for the demolition inspector. Through the Demolition Program the City can remove structures when attempts to gain compliance from the property owners fail.
	Target Date	9/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	It is anticipated that a total of 20 structures will be removed. This will make the surrounding areas of the dangerous structures a safer environment for the neighborhood.
	Location Description	Structures are removed under removal of slum and blight - spot basis.
	Planned Activities	Funds will be used for the costs associated with the removal of unsafe residential or commercial structures.
5	Project Name	ODESSA AFFORDABLE HOUSING, INC.
	Target Area	City of Odessa
	Goals Supported	Preserve Existing Housing Stock
	Needs Addressed	Housing
	Funding	CDBG: \$25,000
	Description	The Housing Rehabilitation/Reconstruction Program is the most utilized program administered by the City of Odessa. The purpose of the program is to assist low-income homeowners to make necessary repairs to their homes. The program offers several options for homeowners based on their specific needs, including rehabilitation, reconstruction, minor repair or emergency assistance. HOME Funds are not used for the minor or emergency repair programs. Odessa Affordable Housing, Inc. was allocated \$25,000 in order to provide minor repairs to those households earning 80% or less of AMI.
	Target Date	9/30/2018

	Estimate the number and type of families that will benefit from the proposed activities	Repairs will be made to 10 homes. The majority of the households assisted are at or below of 30% AMI.
	Location Description	Citywide
	Planned Activities	Minor repairs will be made to approximately 10 households in order to take care of needed repairs in their home.
6	Project Name	SALINAS PARK
	Target Area	Census Tract 19
	Goals Supported	Public Facilities and Improvements
	Needs Addressed	Public Facilities and Improvements
	Funding	CDBG: \$40,920
	Description	City Council allocated \$40,920 for the Salinas Park Basketball Court project to provide lighting for the courts.
	Target Date	09/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	This public facility improvement project will serve approximately 1,700 residents of the service area.
	Location Description	600 West Clements
	Planned Activities	Install lighting at the basketball courts.
7	Project Name	WOODSON PARK PARKING LOT LIGHTING
	Target Area	CDBG TARGET AREA
	Goals Supported	Public Facilities and Improvements

	Needs Addressed	Public Facilities and Improvements
	Funding	CDBG: \$40,920
	Description	FUNDS WILL BE USED TO INSTALL LIGHTING IN THE PARKING LOT
	Target Date	9/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	This is a public facility improvement project. It is anticipated it will serve approximately 3,000 residents.
	Location Description	1020 E. Murphy
	Planned Activities	Install lighting for the parking lot
8	Project Name	GREATER OPPORTUNITIES OF THE PERMIAN BASIN - WHITIKER
	Target Area	City of Odessa
	Goals Supported	Public Facilities and Improvements
	Needs Addressed	Public Facilities and Improvements
	Funding	CDBG: \$12,125
	Description	Funds will be used to repair the roof on the facility
	Target Date	12/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	The Center provides services to 109 children
	Location Description	865 Central Street
	Planned Activities	Repair of the roof

9	Project Name	SALVATION ARMY
	Target Area	City of Odessa
	Goals Supported	Public Facilities and Improvements
	Needs Addressed	Public Facilities and Improvements
	Funding	CDBG: \$15,162
	Description	FUNDS WILL BE USED TO INSTALL A FIRE ALARM SYSTEM IN THE SHELTER
	Target Date	9/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	The Shelter has 52 beds for men, women and children. It is anticipated they will provide services to at least 100 homeless individuals during the next year.
	Location Description	Citywide
	Planned Activities	Funds will be used to install a fire alarm system in the shelter
10	Project Name	ELDERLY AND DISABLED LAWN MOWING PROGRAM
	Target Area	City of Odessa
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$20,000
	Description	Funds will be used to assist the elderly and disabled with lawn care, including mowing, weed eating and edging, up to seven times a year for those that qualify.
	Target Date	12/30/2018

	Estimate the number and type of families that will benefit from the proposed activities	It is anticipated that services will be provided to 30 households
	Location Description	Citywide
	Planned Activities	Provide lawn care services
11	Project Name	FAMILY PROMISE
	Target Area	City of Odessa
	Goals Supported	Public Services
	Needs Addressed	Public Facilities and Improvements
	Funding	CDBG: \$10,000
	Description	Funds will be used to assist homeless families who have children with immediate or emergency needs through the family support program.
	Target Date	8/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	It is anticipated that 10 homeless families will be assisted with the funding.
	Location Description	1354 E. 6 th
	Planned Activities	Emergency and immediate needs of homeless families with children
12	Project Name	MEALS ON WHEELS
	Target Area	City of Odessa
	Goals Supported	Public Services
	Needs Addressed	Public Services

	Funding	CDBG: \$42,861
	Description	Meals on Wheels was allocated \$42,861 to provide hot noon and weekend meals to 50 elderly or homebound individuals.
	Target Date	9/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	50 Elderly or handicapped persons
	Location Description	1314 E. 5 th Street
	Planned Activities	Provide hot noon and weekend meals.
13	Project Name	HOME HOUSING ADMINISTRATION
	Funding	HOME: \$22,078
	Description	Funds will be used to support the HOME Program.
	Target Date	09/30/2018
14	Project Name	HOME HOUSING REHABILITATION
	Target Area	City of Odessa
	Goals Supported	Preserve Existing Housing Stock
	Needs Addressed	Housing
	Funding	HOME: \$232,181
	Description	The HOME Housing Rehabilitation program provides assistance to low and moderate-income homeowners for the full rehabilitation or reconstruction of their homes. A comprehensive inspection is conducted to identify the deficiencies and determine whether it is more cost effective to fully rehabilitate the current structure or simply demolish the existing structure and construct a new home.
	Target Date	9/30/2018

	Estimate the number and type of families that will benefit from the proposed activities	Two (2) low to moderate income households will benefit from this activity
	Location Description	Citywide
	Planned Activities	Reconstruction of two (2) homes
15	Project Name	CHDO
	Target Area	Citywide
	Goals Supported	Expand Homeownership Opportunities
	Needs Addressed	Housing
	Funding	HOME: \$33,119
	Description	CHDO FUNDING SET ASIDE
	Target Date	9/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	Currently the City does not have an eligible CHDO
	Location Description	Citywide

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

While CDBG and HOME assistance is available to all eligible low-income residents of the City of Odessa as long as they reside within the city limits, the majority of services and programs assist persons who live in the City's Target Area.

A disproportionate number of low-income residents and minorities reside in the City's Target Area. This area also contains a disproportionately high concentration of older homes and requires additional improvements to parks, streets and other facilities.

Geographic Distribution

Table 7 - Geographic Distribution

Target Area	Percentage of Funds
CDBG TARGET AREA	70
City of Odessa	30

Rationale for the priorities for allocating investments geographically

In regard to the City's Housing Assistance Program, approximately 90% of the persons assisted reside within the City's Target Area. The park and street projects that are allocated CDBG funds are always located in the CDBG Target Area. While very little of the projects funded with CDBG and HOME funds are dedicated to the Target Area the majority of the funds are expended in the Target Area. The City also anticipates that approximately 73% of all CDBG funds will be utilized to meet the low mod benefit. The majority of buildings removed through the Demolition Program are also located within the Target Area.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The Odessa City Council allocated a total of \$1,185,677 in CDBG funds, as well as \$287,378 in HOME funds to various projects for the 2017 program year. The following are the housing projects that will be undertaken during the upcoming program year.

2015-2019 OBJECTIVE: PROVIDE ASSISTANCE TO 25 ELIGIBLE HOMEOWNERS WITH REHABILITATION OR RECONSTRUCTION OF THEIR HOME:

The City Council allocated \$500,000 in CDBG funds to assist low and moderate-income homeowners for the full rehabilitation or reconstruction of their homes. A comprehensive inspection is conducted to identify the deficiencies and determine whether it is more cost effective to fully rehabilitate the current structure or simply demolish the existing structure and construct a new home.

The City proposes to assist five (5) households during the third year of the 2015-2019 Consolidated Plan.

Council also allocated \$25,000 to Odessa Affordable Housing, Inc. for their minor repair program. They propose to assist 10 households during the third year of the 2015-2019 Consolidated Plan.

The City Council allocated \$232,181 in HOME funds to assist low and moderate-income homeowners for the full rehabilitation or reconstruction of their homes. A comprehensive inspection is conducted to identify the deficiencies and determine whether it is more cost effective to fully rehabilitate the current structure or simply demolish the existing structure and construct a new home. The City proposes to assist two (2) households during the third year of the 2015-2019 Consolidated Plan.

2015-2019 OBJECTIVE: UTILIZE HOME FUNDS TO PROVIDE ASSISTANCE TO FIVE (5) ELIGIBLE HOMEBUYERS FOR THE PURCHASE OF A NEW OR EXISTING HOME.

Council allocated funding in previous years to provide down payment and closing cost assistance to eligible buyers based on household income, family size and ability to obtain a mortgage. With the remaining funding, the City proposes to assist at least one (1) household during the third year of the 2015-2019 Consolidated Plan.

Table 8 - One-Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households to be Supported	
Homeless	10
Non-Homeless	17
Special-Needs	0
Total	17

Table 9 - One-Year Goals for Affordable Housing by Support Type

One Year Goals for the Number of Households Supported Through

Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	17
Acquisition of Existing Units	0
Total	17

AP-60 Public Housing – 91.220(h)

Introduction

An objective of the Housing Authority of the City of Odessa is to improve the living environment of families who reside in public housing units. In the “PHA 5-Year Plan and Annual Plan for Fiscal Years 2016-2020, the Housing Authority of the City of Odessa indicates the primary goals are to expand the supply and quality of assisted housing, and to increase the number of assisted housing choices.

While the local economy has slowed, the demand for Housing Assistance or Section 8 assistance continues to escalate. Currently, between Landmark, Third Edition, Key West Senior Village Phase I & II and the Section 8 Housing Choice Voucher Program, there are approximately 390 applicants on the Waiting list. At the beginning of the year, January 2017, the Housing Choice Voucher had 177 families on the waiting list. The goal for the year was to send a letter to all applicant on the waiting list and to enable the Housing Authority to open the waiting list. The goal was achieved in April 2017.

The Housing Authority of the City of Odessa placed a Public Notice to open the waiting list beginning Friday, May 17, 2017 for the next six (6) Friday’s from 9:00 a.m. to 11:00 a.m. to accept 75 applications each Friday. The goal was to have 450 applicants on the waiting list. The Housing Choice Voucher waiting list closed on June 16, 2017. The Odessa Housing Authority has developed strategies in order to meet their goals. In addition, the caseworkers are also going to Monahans, Kermit and Marfa to accept applications for the waiting list.

The Odessa Housing Authority has developed strategies in order to meet their goals. By leveraging their funding with other affordable housing resources in the community, they can create additional units with mixed finance housing. The Housing Authority of the City of Odessa also indicates they will pursue housing resources other than public housing or Section 8 tenant-based assistance.

Actions planned during the next year to address the needs to public housing

The requested Capital Fund for 2015-16, was submitted to HUD by July 18, 2017 in the amount of \$99,100. This funding is allocated under dwelling structures to fund the additional installation of energy efficient double pane windows at the remaining sites on Harless and West 10th Street.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

To encourage public housing residents to become more involved in management and participate in homeownership, property management has monthly resident council meetings with various speakers from the community who provide educational sources to the residents to assist them to become more self- sufficient. In addition, the OHA

and property management is involved in providing the residents at these meetings with information and education in reference to the homeownership program. Information is provided to encourage them to work on their credit issues, savings, and referrals to local agencies who collaborate with the OHA to assist with homeownership.

Two Housing Apartment coordinators are currently on site at two public housing unit locations in the City. The coordinators are responsible for annual inspections, coordinate maintenance and identify public housing improvement needs. The success of on site management coordinators at the City's public housing units has enabled the Housing Authority to improve tenant access to management. Improvements in security and on site management have been made to curtail crime, drugs, graffiti, and gang related activities in these complexes. HUD has designated the Odessa Housing Authority as a "high performer" since 2009.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Odessa Housing Authority is designated as a "high performer".

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The focus of the Homeless Coalition is to provide comprehensive services that address all of an individual's needs in order to maintain long-term self-sufficiency. While the Coalition works as a collaborative to bring all the services available in our community together, individual agencies are responsible for actually providing the services.

The lead agency for the Odessa Homeless Coalition is Odessa Links. The local nonprofit serves as the Community Liaison and is responsible for media relations to increase community awareness about homelessness, recruit volunteers, and promote Coalition activities.

As the Local Homeless Coalition (LHC), representative Links participates in the Texas Homeless Network Balance of State, a collaboration of over 200 counties with representatives from nonprofits, government officials, and service agencies to eliminate homelessness. The partnership with the Texas Homeless Network gives Links the technological access to Client Track/HMIS (Homeless Management Information System). This allows Links and other Coordinated Entry sites (Salvation Army) to electronically store client case records. With Odessa Links being the nerve center for Odessa agencies and soon to be the Coordinated Entry site through use of HMIS (Homeless Management Information System). The Odessa Homeless Coalition continues to collaborate with different organizations that have a strong commitment to utilize their resources in order to provide for homeless families in Odessa.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Homeless Coalition developed Project HOPE (Homeless Opportunities for Personal Excellence). Project HOPE is a transitional self-sufficiency program that provides long-term supportive services and leasing assistance to homeless families and individuals wanting to achieve residential stability. This project is a collaborative effort with local agencies to provide an effective Continuum of Care in Odessa to address homelessness in our community. Project HOPE gives homeless participants the necessary resources to help them increase their education, income and assets to pursue personal excellence for up to 24 months in an effort to meet the Odessa Homeless Coalition's mission **"To see an end to the cycle of homelessness in Odessa by providing safe, healthy, stable and affordable housing to every homeless man, woman and child within this city"**.

This Project HOPE program addresses the needs of homeless households by providing scattered site rental assistance for up to a 24 month period and providing Continuum of Care services to help increase their education, skills and incomes to begin the path towards their goals of becoming self-sufficient.

The goal is to continue increasing the number of families Project HOPE can assist and the supportive services available to them. Even with the overwhelming need for housing, several families have been housed through the program and Links continues to work on getting other families eligible for the program.

Upon entry into Project HOPE, a case manager staffed at Odessa Links enters clients into the HMIS. The case manager evaluates clients' needs, coordinate/map resources and implements long-term self-sufficiency plans. Transportation is provided by bus tickets as needed while clients learn to budget for travel or the purchase transportation. Emergency childcare assistance is made available to allow clients the time to apply and access subsidized childcare payments with partner agencies. Depending on the level of client needs, mainstream benefits and supportive services are available as they transition from living on the street or in an emergency shelter to living independently. Each client is provided with service programs that will enhance their knowledge base such as life skills, parenting classes, health literacy, job skills, financial literacy, credit counseling and budgeting classes as identified in their self-sufficiency plan. Clients will be required to abide by their plan to remain in the Project HOPE program. The Case Manager promotes personal excellence for clients and guides them through Odessa's Continuum of Care path to self-sufficiency. Clients who successfully complete the program will have the resources to access local housing programs that offer down payment and closing cost assistance.

The original three-year term ended in December of 2014. Links requested an additional year and was granted renewal beginning in January 2015.

Addressing the emergency shelter and transitional housing needs of homeless persons

The current agencies that provide these services are listed below:

Emergency Shelters

- **Catholic Charities** provides emergency assistance by giving persons in need food and clothing.
- **The Crisis Center** provides emergency shelter assistance for victims of sexual assault and/or family violence. The Crisis Center Angel House: The Family Violence Shelter in Odessa can currently provide safe housing, case management and life skills training for up to 30 people. Case Management includes job training, substance abuse treatment, mental health care and health care through contract with other agencies in the community. The Crisis Center provides counseling services to their resident and non-resident victim survivor clients.
- **Door of Hope Mission** is able to provide emergency shelter for up to 20 adult males and 7 women. Other services provided by the Mission include case management services for up to 27 individuals.
- **Family Promise of Odessa, Inc.** is an interfaith non-profit network of 13 congregations and dozens of volunteers working together to provide shelter, meals, and support services to homeless families with children. The network of churches is prepared to accommodate up to 14 individuals and assist them in achieving lasting independence.

- **Salvation Army** provides emergency shelter for up to 24 adult males and 8 adult females. The organization can also provide case management.
- **The Well** is a women's ministry that offers a variety of programs to those in need.
- **Permian Basin Mission Center** interdenominational benevolent agency seeking to provide relief to individuals and families experiencing hardship in life through assistance with rent, utilities and prescriptions as funding allows.

Transitional Housing

- **Clover House** has 72 beds available for housing single males and 30 beds for single females who are from the Criminal Justice System. They also provide job training, case management, substance abuse treatment, life skills training as well as transportation for those individuals in their transitional housing facility.
- **Mission Messiah** has 26 beds for adult females with 15 beds for their children. They offer case management and life skills training for their clients, as well as food and clothing.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Client outcomes are measured through milestones within three main program goals and success is dependent on individual service plans and client defined goals of personal excellence. Goals include but not limited to:

1. Ability to obtain and remain in permanent housing

- Clients have successfully exited the program to pursue permanent housing
- Clients have set personal housing goals and action plans to pursue their goals.
- Clients have accessed credit counseling with local partner agency

2. Increase skills and income

- All clients have accessed mainstream benefits through health and human service agencies and have talked to the Workforce Commission for better employment or educational opportunities.
- Clients have accessed supportive services for credit counseling
- Clients work towards finding better paying jobs and researching educational opportunities (some clients may enroll in college courses).
- Clients have found better employment with increase in pay
- Clients have successfully completed certification programs

3. Achieve greater self-determination

- Clients have opened savings accounts and set a monthly savings goal to contribute to their savings each month
- Clients have set personal goals in their self-sufficiency planners with the intention to complete at least one of those goals within 6 months of their entry date.
- Clients have begun to eliminate past debt or creating healthy debt (i.e. secured loans/credit cards) to improve credit

The projected time frame to complete personal goals is 24 months but some clients may achieve their goals before their allotted time.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

There are several agencies in the City of Odessa who provide rental, utility, childcare assistance, and bus voucher assistance in order to aid citizens who have multiple barriers.

Among the agencies that provide assistance are the Salvation Army, Permian Basin Mission Center, Catholic Charities, Permian Basin Community Centers, The WELL, West Texas Opportunities, ABLE Center, and the American Red Cross. Each agency has their own set of criteria that they use to qualify those persons seeking assistance. These agencies and others provide a safety net for many low-income families.

Discussion

The Odessa Homeless Coalition, using the data collected from the Homeless Survey, estimated the gaps in the services available for the homeless population in Odessa. The survey indicated several gaps in meeting the needs of homeless people. Among the most important gaps was the need for additional housing assistance for homeless persons. There is inadequate housing available based on information provided by survey participants, an analysis of the data revealed a shortage (or gap) of 42 beds to meet the emergency, transitional, and permanent supportive housing of individual homeless persons.

There is also housing available for the homeless individual with children but based on the information provided during the survey, an analysis of the data revealed a shortage (or gap) of 43 beds to meet the emergency, transitional and permanent supportive housing needs of the homeless individual with children.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Overall, the City of Odessa has few of the barriers that are normally considered exclusionary. The City allows small lots, mixed-use housing, manufactured housing in single-family residential zones, and it uses a number of federal, state, and private programs for the acquisition, development, and rehabilitation of affordable housing units. The City is aggressive in its pursuit of developing affordable housing and has been successful in establishing public/private partnerships, developing generous homebuyer assistance programs, utilizing tax-foreclosed properties, waiving building permit fees and assisting in the development of Low Income Housing Tax Credit apartment complexes.

As Odessa continue on its economic cycle of booms and declining activity, the City's annual funding from HUD has continued to decrease, and the additional funding from the Recovery Act has ended. The cost of housing and living expenses continues to rise, and the City continues to face challenges to build affordable housing on limited funding.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

There are several issues that serve as barriers in developing affordable housing. These barriers include the ever-increasing costs of construction and rehabilitation, lack of contractors, increasing cost of residential lots, availability of residential lots, condition of available housing stock, poor or lack of credit and access to down payment and closing cost funds.

Contractors can increase their profit in the private market so the City has taken steps to combat this issue by bidding packages of five or more projects in an effort to provide contractors more than one project in hopes of receiving benefits of economies of scale. The City also requests the contractor provide a proposal as to the type and amenities they will provide for a set price in order to achieve the best value for the investment. The City has made design changes to the homes it builds and has used alternative building materials to reduce costs.

The Community Development staff has started several initiatives to solicit more contractors, including the waving of build permit fees, easing insurance requirements and eliminating bond requirements.

The increase in the cost of residential lots has been driven up by the demand to secure suitable lots for the development of housing. Properties that were once available at a reasonable cost have in some cases doubled. The City and its local non-profit housing partners have been aggressive in identifying, purchasing and maintaining lots in inventory for future affordable housing development.

Discussion:

The current local construction projects have impacted the cost of developing affordable housing for the City and its non-profit housing partners. Within the last few years there has been a significant increase in the cost of construction in all segments of the housing market, however, in the past year we are seeing a slight decrease in costs. The average value of all new residential construction from the City Building Inspections as of June 2017 was \$177,396, which is a decrease of 11.1% decrease from 2016. The cost per square foot for construction of homes built by the City has increased from an average of \$52.47 per square foot in 2005 to approximately \$93.00 per square foot in 2017 (City of Odessa Community Development Department, 2017). These prices are reflective of City pricing and do not reflect the open market which is currently between \$95. and \$100 per square foot. Increases in the cost of materials, labor and contractor overhead have contributed to higher construction costs.

The increased construction activity in Odessa has resulted in a demand for contractors at all levels of construction. The City has had difficulty in maintaining its current contractor pool and identifying new contractors to participate in the City's Rehabilitation/Reconstruction Program. Some contractors no longer perform work for the City because they are able to make more per square foot in the open market. The City has traditionally had difficulty in enticing contractors to take part in its programs.

Competition for available lots has driven up prices of lots, especially in desirable areas. Furthermore, lags in the permitting, construction and appraisal processes have slowed due to lack of staff and increase in workload, also contributing to housing supply limitations.

Much of the development of affordable housing has been located in the City's Target Area. The majority of lots available for development are concentrated within this area, which then raises the issue of concentration. There are very few areas currently available for the development of housing subdivisions that do not require substantial investment of funds for infrastructure such as street, utilities, curbs and gutter. Odessa like many other communities in West Texas has many vacant or unused drill sites located in primarily residential neighborhoods. The City is presently in discussions with the owners of some of these sites in an effort to obtain the release of these sites for future affordable housing development.

AP-85 Other Actions – 91.220(k)

Introduction:

Some of the City's underserved needs include the lack of decent housing, improvements needed to public facilities, parks, and clearance activities in the CDBG Target Area, lack of adult education, job training, and the lack of various public services. The City has encountered several obstacles in meeting the underserved needs that primarily affect the City's low-income neighborhoods. Some of these obstacles include the lack of funding to adequately address all needs, lack of coordination between social service agencies, changed priorities by citizens and the lack of participation from the private sector.

Actions planned to address obstacles to meeting underserved needs

The City of Odessa has agreed to waive building permit fees for contractors who build affordable housing for the members of the Odessa Housing Consortium. The City of Odessa has developed an Infill Housing Program to help revitalize once-thriving residential areas by constructing infill housing on available non-tax producing lots located throughout the City. The homes have been made available to assist low and moderate-income families purchase decent and affordable housing. The program has allowed families who typically could not buy a new home the opportunity to purchase newly constructed homes in well-established neighborhoods. To date, seven homes have been completed and sold.

Additional tax credit properties have been developed with Sedona Springs adding 100 apartment units, Sage Brush Village, adding an additional 112 units and the newest complex, The Grove, who added 68 units of affordable apartments into the local inventory. The addition of these units adds to the existing Arbor Oaks and Arbor Terrace complexes which provide a combined 256 units.

The City of Odessa has several housing development projects in the planning stage with affordable housing partners. Odessa Housing Finance Corporation has 48 acres that will be developed into a mixed-use, mixed lot housing development. Construction will take place in several phases from a mixture of private funding and tax credit resources. The first phase will consist of 181 multifamily units, of which 120 of these will be available to those using project based vouchers with additional units available to the public. The following phases will include townhomes, single-family homes, a senior living complex, retail and public areas such as a park, walking trails and swimming pools.

The City has acquired a piece of land that was previously owned by the Ector County Independent School District and is in negotiations for the adjoining property in order to expand the development from 21 homes to 33 homes. The City looks to form a partnership with Odessa Housing Finance Corporation and Odessa Affordable Housing, Inc. in order to provide additional affordable housing. This development will be for those who earn up to 120% of area median income with some homes being made available to those households with incomes at 80% or less of area median income.

Actions planned to foster and maintain affordable housing

The City has taken the following actions to address these obstacles:

- The City provides rehabilitation/reconstruction assistance to address housing needs in an effort to increase the number of low-income families living in decent affordable housing. The City of Odessa allocates CDBG and HOME funds to provide rehabilitation/reconstruction assistance to low-income homeowners. The CDBG Housing Rehabilitation/Reconstruction Program can also assist with Minor Home Repairs as well as Emergency Repairs. Odessa Affordable Housing also administers a Minor Home Repair Program.
- Through its partnership in the Odessa Housing Consortium, the City of Odessa will continue to provide affordable housing assistance for low-income residents. The Odessa Housing Consortium includes the City of Odessa, the Odessa Housing Authority, the Odessa Housing Finance Corporation, Odessa Affordable Housing, Inc. and Odessa Creative Housing Solutions Corporation.
- The City of Odessa has developed a Homebuyer Assistance Program to assist low-income citizens purchase an existing home within the city limits of Odessa. The “HOME of Your Own Program” provides assistance with the purchase of a home. The buyer, depending on the total household size and income, can receive either 5% or 10% of the sales price of the house for the down payment and up to \$3,500 in approved closing costs.
- The City also administers a Homebuyer Assistance Program that can assist with down payment and closing cost assistance for newly constructed home. The houses can be constructed by one of our housing partners or a private builder. The buyer, depending on the total household size and income, can receive down payment and closing cost assistance ranging from a minimum of \$2,500 to a maximum of \$20,000, and up to \$4,000 for eligible closing costs. In no event will total assistance exceed \$24,000.

Actions planned to reduce lead-based paint hazards

The City of Odessa has developed a strategy for addressing lead based paint related issues. The City has one (1) licensed Lead Inspector/Risk Assessor on Staff. Staff assess each project based on the scope of the work and the amount of funds to be expended on each individual project. The Community Development staff will use HUD's Lead Safe Housing Rules in conducting all housing rehabilitation work.

Actions planned to reduce the number of poverty-level families

The City of Odessa will continue to support activities that will help minimize poverty to the greatest extent possible. Preserving and increasing the affordable housing stock, funding public service agencies, demolition, code enforcement and public facilities improvements are all important activities in the City's Anti-Poverty Strategy. The majority of programs funded with CDBG funds are directed at low-income persons and many serve the needs of persons earning less than 50% of median income.

The housing services offered are elements in the City's Anti-Poverty Strategy that for many is the only way to obtain housing repair, homeownership or rental assistance. Many low-income persons utilize the Housing Rehabilitation Program for needed repairs to their homes including complete housing rehabilitation or reconstruction, and minor or emergency housing repair assistance. The Odessa Housing Consortium and its members will continue to provide housing opportunities to individuals based on their specific needs. The Odessa Housing Authority administers the Section 8 Housing Choice Voucher Program, which provides the clients an opportunity to use their monthly vouchers toward permanent housing.

The City of Odessa has developed an Infill Housing Program to help revitalize once-thriving residential areas with infill housing on available non-tax producing lots located throughout the City. The homes have been made available to assist low and moderate-income families purchase decent and affordable housing. The program has allowed families who typically could not buy a new home the opportunity to purchase newly constructed homes in well-established neighborhoods.

Actions planned to develop institutional structure

The role of public institutions, non-profit organizations and private entities that participate in providing affordable housing are limited. However, the members of the Odessa Housing Consortium are the primary providers of affordable housing opportunities within the City of Odessa.

The combined efforts of the City of Odessa and the Odessa Housing Consortium provide many opportunities for affordable housing and neighborhood revitalization with continual communication and exchange of information regarding housing opportunities. The coordination between the Odessa Housing Consortium, public institutions and the private sector reduces the degree of duplication of services through continued communication within these agencies.

The City of Odessa utilizes CDBG and HOME Program funds to address the need for affordable housing through its Housing Rehabilitation/Reconstruction Program, Infill Housing Construction Program and Homeownership Assistance Programs. The City has been able to leverage federal funds with funding from other organizations to meet the needs in the community. The Odessa Housing Finance Corporation, Odessa Affordable Housing, Inc., the Odessa Housing Authority and Odessa Creative Housing Solutions Corporation are important partners in the City's Homeownership Assistance Programs and provide a number of services to prospective homebuyers. The local lending institutions also participate in addressing the need for affordable housing by providing mortgage financing for the purchase of homes. The Odessa Housing Authority administers Section 8 Housing Choice Vouchers, Section 8 New Construction, and Public Housing Assistance Funds. These funds are utilized to provide subsidized rental assistance to low-income persons throughout the City.

Actions planned to enhance coordination between public and private housing and social

The City has concentrated its efforts to provide affordable housing through various programs such as Housing Rehabilitation/Reconstruction, the development of new

single family housing through the Hendley Subdivision, the Hendley II Subdivision, the Martinez Addition, the Dr. Richard W. Washington, Sr. Addition, and 12 new homes constructed in Oxy Estates, a City administered Infill Housing Construction Program, funding received through the Texas Department of Housing and Community Affairs Neighborhood Stabilization Program, as well as through the City's Community Housing Development Organization (CHDO). The Odessa Housing Consortium has established coordination between the City of Odessa, the Odessa Housing Authority, Odessa Housing Finance Corporation, Odessa Affordable Housing, Inc., Odessa Creative Housing Solutions Corporation, local financial institutions, and general contractors and subcontractors to develop a strong relationship to further provide and expand affordable housing programs in Odessa.

The City, in conjunction with non-profit providers, work together to provide services that address many needs of the community. During the 2017 program year, CDBG funds will be utilized to provide the elderly and homebound with hot noontime meals, b) Provide minor repair to assist elderly and single parent families with needed housing repairs, c) Provide funding for roof repair at Whitiker Head start, d) Provide a fire alarm system at the Salvation Army Shelter and, e) Provide emergency or immediate need assistance to homeless families with children.

Discussion:

The City of Odessa has several housing development projects in the planning stage with affordable housing partners. Odessa Housing Finance Corporation has 48 acres that will be developed into a mixed-use, mixed lot housing development. Construction will take place in several phases from a mixture of private funding and tax credit resources. The first phase will consist of 181 multifamily units, of which 120 of these will be made available to those with project-based vouchers and the remainder will be available to the general public. The following phases will include townhomes, single-family homes, a senior living complex, retail and public areas such as a park, walking trails and swimming pools.

The City has acquired a piece of land that was previously owned by the Ector County Independent School District and is in negotiations for the adjoining property in order to expand the development from 21 homes to 33 homes. The City looks to form a partnership with Odessa Housing Finance Corporation and Odessa Affordable Housing, Inc. in order to provide additional affordable housing. This development will be for those who earn up to 120% of area median income with some homes being made available to those households with incomes at 80% or less of area median income.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	73.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:
 1. The City of Odessa through collaboration with other agencies leverages HOME Program funds in an effort to meet the needs identified in the 2015-2019 Consolidated Plan. In collaboration with the members of the Odessa Housing Consortium, the City of Odessa is able to leverage its HOME dollars with these various agencies. Participation of the Odessa Housing Consortium has been a benefit to the City of Odessa because it has increased the supply of available affordable units while reducing the reliance on federal funds as the sole source of investment.
 1. The Odessa Housing Authority issues Section 8 Housing Choice Vouchers to approximately 1219 persons or families for housing assistance and received \$5,552,304 for the upcoming 2017 program year. Odessa Housing Finance Corporation provides interim construction financing to assist the City in its housing programs. OHFC currently has \$540,106.95 for the upcoming 2017 program year.
 2. The 2015-2019 Consolidated Plan emphasized the increased need for decent and affordable housing. The lack of affordable housing in many communities for low-income families is a problem. Through the use of HOME Program funds and the partnerships established with the Odessa Housing Consortium, the City has been able to provide many more options and opportunities for area low-income residents to purchase their own home.
 3. Beginning with the 2013 program year the City of Odessa no longer has Odessa Affordable Housing Incorporated (OAHI) as its CHDO, due to the fact that OAHI will no longer qualify based on the new HOME rules. OAHI no longer receives HOME set aside funds, and they expended the remaining \$ 546,618 in CHDO proceeds during the 2013 program year. The proceeds were spent on the construction of affordable homes on the project site of 8th and Coronado.
 4. The City submitted a request to have the CHDO 15% set-aside requirement reduced for the Program Years 2012 and 2013 and 2014. HUD reduced the amounts as requested as of December 30, 2013.
 5. The City can no longer request to have the CHDO 15% set-aside. Due to the fact the City still remains without a qualifying CHDO, the 15% set aside will be returned to HUD. The City continues to look for a prospective CHDO.
2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The City of Odessa has adopted a recapture provision for the HOME program required by 24 CFR 92.254(a) and will base the recapture amount on any net proceeds available from any foreclosure or sale of a HOME assisted unit rather than the entire amount of the HOME investment. The City of Odessa uses HOME funds to provide down payment and closing costs assistance. The City of Odessa files a second lien on each property for a five (5), ten (10), or fifteen (15) year period, depending on the total amount of HOME assistance that was provided directly to the homebuyer for the purchase of the home. Therefore, the amount forgiven will be 20% per year for a five year lien, 10% per year for a ten-year lien, and 6.67% per year for a fifteen-year lien.

Recapture is the recovery of the HOME funds invested in the property upon the sale or transfer, rental or lease, refinancing, conversion or the property no longer serving as borrower's principal residence. The terms of recapture are contained in the written agreement between the City of Odessa and the recipient of HOME funds.

The following are the recapture guidelines listed in the City of Odessa's HOME Written Agreement.

1. RECAPTURE {24 CFR 92.254(a)(5)(ii)(A)(4)} Recapture is defined as the recovery of HOME funds upon the sale or transfer, rental or lease, refinancing or the borrower(s) no longer being a physical occupant of the property. The entire HOME investment shall be due and payable (with the exception of sale or foreclosure) upon transfer, rental or lease, refinancing, conversion or the property no longer serving as borrower's principal residence. This recapture provision shall remain in force from the date the legal documents are executed at loan closing until the expiration of the affordability period defined above. Calculating Net Proceeds for the purpose of Recapture applies only to Sale or Foreclosure and are defined as follows: Sales Price Less Seller's Closing Costs Less First Mortgage Balance Less documented Capital Improvements in excess of \$500 Less down payment and closing costs paid from the Homebuyer's cash at purchase Equals Net Proceeds from Sale The City of Odessa shall recapture from the net proceeds (applies to foreclosure or sale only) the remaining Homebuyer direct subsidy and return the recaptured funds to the HOME Investment Partnership Program. Sales proceeds remaining after Recapture (applies to foreclosure or sale only) shall accrue to the Homebuyer. If there are no Net Proceeds from the Sale or Foreclosure, then the City shall forgive the remaining balance of the loan.

Additionally, the City of Odessa has implemented the requirement that the City of Odessa be on the homeowner's insurance policy as a lien holder, and requires the homebuyer report to the City on an annual basis.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

Not applicable

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

Not applicable

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): _____ * Other (Specify): _____
* 3. Date Received: _____	4. Applicant Identifier: _____	
5a. Federal Entity Identifier: _____	5b. Federal Award Identifier: B-17-MC-48-0024	
State Use Only:		
6. Date Received by State: _____	7. State Application Identifier: _____	
8. APPLICANT INFORMATION:		
* a. Legal Name: CITY OF ODESSA		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 75-6000626	* c. Organizational DUNS: 0810840550000	
d. Address:		
* Street1: 119 WEST 4TH STREET, SUITE 104	_____	
Street2:	_____	
* City: ODESSA	_____	
County/Parish:	_____	
* State:	TX: Texas	
Province:	_____	
* Country:	USA: UNITED STATES	
* Zip / Postal Code: 79761-0498	_____	
e. Organizational Unit:		
Department Name: COMMUNITY DEVELOPMENT	Division Name: _____	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: _____	* First Name: MERITA	
Middle Name: _____	_____	
* Last Name: SANDOVAL	_____	
Suffix: _____	_____	
Title: DIRECTOR OF COMMUNITY DEVELOPMENT		
Organizational Affiliation: _____		
* Telephone Number: 432-335-4820	Fax Number: 432-335-4817	
* Email: msandoval@odessa-tx.gov		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*** Other (specify):**

*** 10. Name of Federal Agency:**

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

COMMUNITY DEVELOPMENT BLOCK GRANT

*** 12. Funding Opportunity Number:**

*** Title:**

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

COMMUNITY DEVELOPMENT BLOCK GRANT PROJECTS

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="798,675.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text" value="387,002.00"/>
* g. TOTAL	<input type="text" value="1,185,677.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes
- No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): _____ * Other (Specify): _____
* 3. Date Received: _____	4. Applicant Identifier: _____	
5a. Federal Entity Identifier: _____	5b. Federal Award Identifier: M-17-MC-48-207	
State Use Only:		
6. Date Received by State: _____	7. State Application Identifier: _____	
8. APPLICANT INFORMATION:		
* a. Legal Name: CITY OF ODESSA		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 75-6000626	* c. Organizational DUNS: 0810840550000	
d. Address:		
* Street1: 119 WEST 4TH STREET, SUITE 104	_____	
Street2:	_____	
* City: ODESSA	_____	
County/Parish:	_____	
* State: TX: Texas	_____	
Province:	_____	
* Country: USA: UNITED STATES	_____	
* Zip / Postal Code: 79761-0498	_____	
e. Organizational Unit:		
Department Name: COMMUNITY DEVELOPMENT	Division Name: _____	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: _____	* First Name: MERITA	
Middle Name: _____	_____	
* Last Name: SANDOVAL	_____	
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Title: DIRECTOR OF COMMUNITY DEVELOPMENT		
Organizational Affiliation: _____		
* Telephone Number: 432-335-4820	Fax Number: 432-335-4817	
* Email: msandoval@odessa-tx.gov		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*** Other (specify):**

*** 10. Name of Federal Agency:**

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

11. Catalog of Federal Domestic Assistance Number:

14.239

CFDA Title:

HOME INVESTMENT PARTNERSHIP FUNDING

*** 12. Funding Opportunity Number:**

*** Title:**

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

HOME INVESTMENT PARTNERSHIP PROGRAM PROJECTS

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="220,787.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="220,787.00"/>

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21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

** I AGREE

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Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



SIGNATURE/AUTHORIZED OFFICIAL

August 1, 2017

DATE

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation – It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan – Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan – It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds – It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. **Overall Benefit.** The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2017 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force – It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws -- It will comply with applicable laws.


SIGNATURE/AUTHORIZED OFFICIAL

August 1, 2017
DATE

CITY MANAGER
TITLE

**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.


SIGNATURE/AUTHORIZED OFFICIAL

August 1, 2017

DATE

CITY MANAGER
TITLE

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



SIGNATURE/AUTHORIZED OFFICIAL

August 1, 2017

DATE

CITY MANAGER
TITLE

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.