



# Water Well Contractor Registration

**Business Name:** \_\_\_\_\_ **Water Well Contractor License #:** \_\_\_\_\_

Owners Name: \_\_\_\_\_

Business Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Business Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Fax #: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ E-Mail: \_\_\_\_\_

### Attach to Registration:

- Copy of government issued ID of owner that has permanent address on ID
- Copy of Texas Water Well Drillers License
- Copy of Bond

### City Permit

- A. A city water well permit is required for each water well installation.
- B. An **accurate** site plan with the proposed well location, existing structures and property lines is required.
- C. Water well permits do not include Electrical, Plumbing and/or Irrigation permits. These permits are to be issued separately to complete the water well installation and to place it in operation. They must be installed and shall not be covered prior to their approved City inspection.
- D. Separate plumbing permits and inspections are required to connect water wells to a private plumbing or irrigation systems.

### Water Well Location

- 1. An accurate, scale drawn site plan must be submitted with measurements indicating the distance from property lines and all structures to the water well location.
- 2. Water Wells must be 5 feet from side property lines. If installed in the front yard, the installation must meet all zoning ordinance restrictions such as height and location. It may be installed up to the rear property line on most properties. It can not be installed in public right of way or easements.
- 3. Any water well drilled within 15 feet or closer to a private or city sewer line must have a City release from filed with the county clerk. When required, water well permits can not be issued prior to the filing of the release form.
- 4. Water wells must be installed within the property lines of the property. Water wells can not be installed in any easement or in the public right of way.
- 5. Some subdivisions do not allow the installation of a water well. The applicant must check the deed restrictions on file at the County Clerk's office to determine if the restrictions prohibit the installation of a water well. The City enforces City codes and ordinances. Deed restrictions are enforced by the neighborhood.

### Installation of Water Distribution Lines

- a. **UNDER NO CONDITION shall water well lines or piping be connected to any water line supplied by city water.** Separate, independent water piping systems are required for water well piping and city water piping. At any time such a cross connection is found, the city water service will be immediately terminated.
- b. Water distribution lines from water wells must be inspected upon installation, prior to covering with earth or other materials.
- c. To convert to city water from service to a water well, a city inspection is required to verify there are no interconnecting piping of the water well supply to city water supply or to verify the water well has be properly disconnected and capped from the water piping system distribution city water.

### Inspection Procedures

- I. A **water well completion inspection** may request when the well contractor is complete with their portion of the installation. The water well will be inspected to verify the casing is terminated at an elevation of 12 inches above the final grade or above the required elevation in designated flood hazard areas and that all mud, trash, debris and spoils have been removed from the property and the public right of way.
- II. The **final water well inspection** will not be completed until an electrical permit and possible a plumbing or irrigation permits have been issued and the well is in completed operation. The electrical and plumbing final inspections will each need to be completed prior to the water well final inspection.





**WATER WELL CONSTRUCTION BOND**

**BOND NO.** \_\_\_\_\_

**STATE OF TEXAS )**

**COUNTY OF ECTOR )**

**KNOW ALL MEN BY THESE PRESENTS:**

That we, \_\_\_\_\_, as Principal, and \_\_\_\_\_, a corporation duly licensed to do business in the State of Texas, as Surety, are held and firmly bound, unto the City of Odessa, the penal sum of Two Thousand and No/100 Dollars (\$2,000.00), good and lawful money of the United States of America, well and truly to be paid in Odessa, Ector County, Texas, and for the payment of which we and each of us hereby bind ourselves, our heirs, successors, executors, administrators and assigns, jointly and severally, firmly by these presents:

**THE CONDITIONS OF THIS OBLIGATION ARE SUCH THAT:**

**WHEREAS;** the above bounded Principal herein desires to engage in the business of construction and installation of water wells in the City of Odessa, Texas, and shall obtain a permit from the City Plumbing Inspector of the City of Odessa, or his authorized representative prior to any water well construction and installation on any property, private or public, in the City of Odessa; and,

**CONDITIONED FURTHER,** that this bond shall be for the use and benefit of the City of Odessa, Texas, and for the use and benefit of any property owner upon whose property said Water well is being constructed and installed by reason of failure to comply with the Code of Ordinances of the City of Odessa, regulating water wells and plumbing and electrical appurtenances thereto, by said Principal or any of his employees, agents, or sub-contractors.

**SUCCESSIVE ACTIONS** may be brought on this bond for successive breaches of its conditions, or any of them, provided however, that the sum total of all liability of the Surety in any one or all of such actions shall not exceed the sum of \$1,000.00.

**NOW, THEREFORE;** if the said principal, after construction and installation of a water well, and until inspected, shall indemnify and save harmless the City of Odessa, and the owner of property upon which the said water well is being constructed and installed, from any and all expenses, losses, claims for damages, judgments, and other costs of any nature which may arise, be incurred by, be sustained by, or be obtained against said City or said property owner by reason of the construction and installation of any water well, and if the said Principal at all times comply with the ordinances of the City of Odessa, Texas, governing construction and installation of water wells, plumbing and electrical ordinances as the may bear on said construction and installation of a water well, now in effect and as hereafter maybe adopted in said City and all the laws of the State of Texas which may regulate water well construction and installation, then this obligation shall become null and void, otherwise to remain in full force and effect.

The liability of the Surety under the bond, if not canceled as hereinafter provided, shall cease and terminate of its own force and effect one (1) year from the date hereon, save and excepting the expenses, losses, claims for damages, or other costs which may arise, be incurred, be sustained by, or to be obtained against said City or said property owner by reason of construction and installation of water wells on property, private or public, in the City of Odessa,

Texas, prior to said date of termination, provided, however, that if any water well construction or installation in this City is being done pursuant to a permit issued by the City Plumbing Inspector within one (1) year of the date of this bond, then one liability of the Surety under this bond shall remain in force until completion of said construction work, even though said date of completion may be later than one (1) year from the date hereof.

This obligation may be canceled by said Surety by giving thirty (30) days notice in writing of its intention so to do, to the said City; and the said Surety shall be relieved of its intention so to do, to the said City; and the said Surety shall be relieved of any further liability under this bond thirty (30) days from receipt of said notice by said City.

THE undersigned and designated agent is hereby designated by the Surety herein as the Resident Agent in Ector County to whom any requisite notices may be delivered and on whom service of process may be had in matters arising out of such suretyship, as provided by Article 7.19-1 of the Insurance Code, Vernon's Annotated Civil Statutes of the State of Texas

IN WITNESS WHEREOF, this instrument is executed in \_\_\_\_ copies, each one of which shall be deemed an original, this, the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

ATTEST:

PRINCIPAL

\_\_\_\_\_

\_\_\_\_\_

BY: \_\_\_\_\_

\_\_\_\_\_

Address

ATTEST:

SURETY

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

BY: \_\_\_\_\_

Attorney-in-Fact

\_\_\_\_\_

Address

The Resident Agent of the Surety in Ector County, Texas for delivery of notice and service of process is:

NAME: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

(NOTE: If Resident Agent is not a corporation, please give a person's name.)

(Water Well Bond)  
(Effective 2-97)





# WATER WELL CONTRACTOR PERMIT APPLICATION

(CONTRACTOR ONLY)

<b>PERMIT NUMBER:</b> _____ - _____ Must use Permit Number to request Inspection.
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**PERMITS ARE REQUIRED TO BE ISSUED PRIOR TO START OF WORK.**  
FOR CITY TO PROCESS, APPLICATION MUST BE COMPLETE - DO NOT ABBREVIATE - ONLY ONE ADDRESS PER PERMIT

**COMPANY NAME:** \_\_\_\_\_  
**TDLR WATER WELL DRILLER LICENSE NUMBER:** \_\_\_\_\_  
**ADDRESS:** \_\_\_\_\_ **CITY/ST:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_  
**PHONE NO:** ( ) \_\_\_\_\_ **FAX NO:** ( ) \_\_\_\_\_

**PROPERTY OWNER:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_  
**ADDRESS:** \_\_\_\_\_ **CITY/ST:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_  
**SUBDIVISION:** \_\_\_\_\_  
**CONSTRUCTION VALUE OF WATER WELL: \$** \_\_\_\_\_

This property is  Commercial use  Residential use  
The electrical circuit to the well will be installed by:  Electrical Contractor  Property Owner

- Attach accurate site plan for the proposed location of the well.** (Available from the city if on city records.)
- Water well can not be located in any city easements.
- No water well shall be located within 15 feet of any alley or street and/or 5 feet from any common property line.
- Well must be a minimum of 15 feet from any sewer lateral.
- Wells shall be cased to their full depth.
- The top of the well shall be a minimum of 12 inches above the finish grade. In areas designated as a flood zone the top of the well shall be a minimum of 12 inches above the 100 flood level as established by the City Engineering Division.  
**This area is  is not  in a designated flood zone and must \_\_\_\_\_ inches above grade.**
- All fluids, mud and debris must be contained on private property. No mud, fluids or debris are allowed to be placed in city street, alley, easement or on city property.
- The contractor must notify the City Utility Division (335-4625) to locate and mark city water and sewer lines. State law requires the contractor to notify all other utility and line companies to locate and mark buried lines (800 545-6005 and/or 800 245-4545).
- Contractor is required to obtain final inspection after electrical and plumbing inspections.**

**NOTE: DO NOT REQUEST AN INSPECTION WITH THE SUBMITTAL OF THIS FORM. THIS FORM IS FOR THE PROCESSING OF PAYMENTS ONLY. WORK STARTED PRIOR TO THE ISSUE OF A PERMIT IS SUBJECT TO PENALTIES AND CITATIONS AS PER THE ORDINANCES FOR THE CITY OF ODESSA.**

*I acknowledge the information given in application for the permit above is correct and agree to comply with all ordinances for the City of Odessa and state laws regulating water well drillers and pump installers.*

**Signature of Authorized Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
 Permits are required to be issued prior to the start of any work.  
 Notify all Utility Companies to mark lines prior to the start of any excavation.

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## CITY CONFIRMATION OF PERMIT ISSUE

Permits is valid after the portion below has been completed by the city.  
 \$2000 Indemnity Bond is current and on file.

**REVIEWED BY:** \_\_\_\_\_ **FEE:** \_\_\_\_\_

**ISSUED BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

ALL PERMITS ARE ISSUED AS PER THE CONDITIONS AND REQUIREMENTS OF THE ORDINANCES FOR THE CITY OF ODESSA, PLUMBING CODE, TEXAS WATER WELL CODE CHAPTERS 32 & 33, AND THE STATE PLUMBING LAWS.

WATER WELL PERMIT APPLICATION 01/12

