



**CITY COUNCIL WORK SESSION MINUTES
CITY OF ODESSA, TEXAS**

July 21, 2020

On July 21, 2020, a work session meeting of the Odessa City Council was held at 10:00 a.m., Odessa, Texas. Due to the COVID-19, the meeting was teleconferenced, as allowed by the Governor's executive order. The City Council was present through teleconference.

City Council present: Mayor David R. Turner; Council members: Michael Shelton, District One; Dewey Bryant, District Two; Tom Sprawls, District Four; Mari Willis, District Five; and Peggy Dean, At-Large.

City Council absent: Detra White, District Three.

Others present: Michael Marrero, City Manager; Norma Aguilar-Grimaldo, City Secretary; Natasha Brooks, City Attorney; Cindy Muncy, Assistant City Manager; and other members of City staff.

A quorum being present, Mayor Turner called the meeting to order and the following proceedings were held:

Council member Shelton gave the invocation.

The Permian Fuels America Task Force Report. Kirk Edwards, Task Force Chairman, appreciated the foresight of the City and ODC to address the oil and gas industry issues. He stated a press release was made that launched the task force with the message of The Permian that Fuels America. A website was established for the campaign. The task force members were Odessans that had experience with oil and gas. Mayor Turner thanked Mr. Edwards for leading the task force with his experience. David Boutin, ODC member, reported that the task force was working hard for 60 days and was pleased with the sense of urgency. The messaging plan aimed at the work force and federal government. The task force was engaging Austin and Washington with its messages. Council member Dean stated it was a great website and with no ambiguity. She thanked the task force. Mr. Edwards stated it was a great time with the President's visit. The message will be heard from all types of social media and the outcome would be monumental. Craig Van Amburgh, CVA Advertising, reported that the billboards would go up July 22 with the theme of The Permian Fuels America as it welcomes President Trump. The TV and radio would lead up to the President's visit. Council member Willis was grateful for the campaign underway in an expedient time. Mayor Turner stressed the importance of Council telling our story. He commended all the work that was done by the task force. Wesley Burnett, Director of Economic Director, thanked the task force and Mr. Edwards for the work done on the campaign. He also thanked ODC and the Legal Department for accommodating a quick response on emergency issues with the COVID-19. Council member Shelton commended the wonderful job on the marketing.

Bid award and contract to Fab Tech Wastewater Solutions LLC (\$319,000). Tom Kerr, Director of Public Works/Utilities stated that the bid award was to Fab Tech Wastewater Solutions for the rehab of the final clarifier for \$319,000.

Annual award of bid for crack sealing compound material (\$61,776). Mr. Kerr stated that the purchase was for the annual supply of crack sealing compound for the streets. He explained the crack sealing process, which the material performs well.

Amending Article 3-12 – Flood Damage Prevention. Yervand Hmayakyan, City Engineer, stated that in order to retain the CRS Class 8 rating, the City needed to add a section under the Flood Damage Prevention regarding the equipment and mechanical items.

Purchase 50 laptops to improve telework capabilities (\$62,242) Mr. Marrero stated that the purchase of the laptops would be consistent with the use of the CRV funds under the compliance with health measures category. Employees were working with an alternative schedule from home. The laptops would enhance the ability to work from home. The funds would be reimbursed from the CRV funds. Council member Sprawls questioned the \$1,250 cost for a laptop. Mike Parrish, Director of Information Technology, stated that was a standard laptop purchase for the work needed at the City. The memory and processor was required for programs and it included three years of warranty.

Interlocal Agreements discussion. Mr. Brooks asked for direction on renewing the eight industrial district agreements or provide utility service agreements. The parties from the agreements did not want to be annexed into the city. She provided the pros and cons of an industrial district. The industrial district agreement could be up to 15 years. The City standard was a seven-year agreement. Police and Fire protection was provided in an Industrial District agreement. With a utility agreement, the party must pay for tap fees and extend the waterline if needed. The industrial district had a fee in lieu of taxes while the utility service had a rate. Mrs. Muncy explained the formula for the utility service. The eight agreements were current with their fees. Mrs. Muncy stated that overall the payment in lieu of taxes was higher than the utility payments. Without an industrial district agreement, there was no police protection. Fire was provided under the County agreement for fire services. The Council had a consensus to provide an Industrial District agreement for seven years. Mr. Marrero suggested a task force to discuss relevant issues on the industrial district including revenue. Council members Bryant, Sprawls, and Shelton will serve on the task force.

Ms. Brooks asked if the delinquent accounts could be written off, as the businesses were no longer in existence. Council member Willis asked that a system be in place to be sure the accounts were paid. Ms. Brooks would visit with Ms. McCord and provide an update.

Motion was made by Council member Dean and seconded by Council member Shelton to write off the delinquent accounts. The motion passed by the following vote:

Aye: Turner, Shelton, Bryant, Sprawls, Willis, and Dean
Nay: None

Resolution No. 2020R-44 - Remove from the table to consider the allocation of CDBG CV funds. Motion was made by Council member Dean and seconded by Council member Shelton to remove the item from the table. The motion passed by the following vote:

Aye: Turner, Shelton, Bryant, Sprawls, Willis, and Dean
Nay: None

Merita Sandoval, Director of Community Development stated that the City was allocated \$514,533 that could be used on four categories. Mr. Marrero stated there were consensus

from the last meeting except with Family Promise and Meals on Wheels. He recommended that the Family Promise request for a mobile home be funded and the Meals on Wheels be funded from both funds of CDBG-CV and the CRV funds.

Motion was made by Council member Dean and seconded by Council member Bryant to allocate Family Promise for the mobile home of \$108,000, Meals on Wheels \$101,963 from the CDBG CV funds and Meals on Wheels \$103,000 from the CRV Funds.

Council member Willis asked that the agencies spend the funds in the timely manner for its allocated purpose. Council member Dean stated that there needed to be accountability. Mrs. Sandoval stated that forms would be provided and the funds would be spent according to the regulations. An orientation would be given to the agencies.

Council member Dean amended the motion seconded by Council member Bryant to allocate the following from CDBG CV Funds and approve the resolution:

Food Assistance:	
Meals on Wheels	\$101,963
Rent/Mortgage & Utility Assistance:	
Salvation Army	85,000
SHARE	50,000
Odessa Links	28,100
Homeless Assistance:	
Salvation Army – protection and hygiene	30,000
Family Promise – day center/housing	\$108,000
Family Promise –homeless care	18,000
Family Promise - homeless care	17,000
Odessa Links	26,490
Mental Health Counseling	
Centers for Children & Families	50,000

The motion passed by the following vote:

Aye: Turner, Shelton, Bryant, Willis, and Dean
Nay: Sprawls

Resolution No 2020R-45 - Allocate CRF Funds to Meals on Wheels. (\$103,000). Mr. Marrero stated that \$103,000 could be allocated from the CRF Funds to Meals on Wheels and would be spent by the end of the year.

Motion was made by Council member Bryant and seconded by Council member Willis to allocate \$103,000 to Meals on Wheels from the CRF Funds. The motion passed by the following vote:

Aye: Turner, Shelton, Bryant, Sprawls, Willis, and Dean
Nay: None

There was no other business, the meeting adjourned at 10:52 a.m.

ATTEST:

APPROVED:

Norma Aguilar-Grimaldo, TRMC, CMC
City Secretary

David R. Turner
Mayor