



**ODESSA DEVELOPMENT CORPORATION MINUTES
CITY OF ODESSA, TEXAS**

April 7, 2020

A special meeting of the Odessa Development Corporation (ODC) was held on April 7, 2020 at 3:03 p.m., in the Council Chambers, fifth floor, City Hall, 411 W. 8th St., Odessa, Texas. Due to the COVID-19, the meeting was teleconferenced, as allowed by the Governor's executive order.

ODC board members and staff were present through teleconference.

Members present: Tim Edgmon, Gene Collins, Melanie Hollmann, David Boutin, and Chris Cole.

Member absent: Mayor David R. Turner, ex-officio.

Others present:

City Staff: Norma Aguilar-Grimaldo, City Secretary; Natasha Brooks, City Attorney; Robert Carroll, Assistant City Attorney; Cindy Muncy, Interim Assistant City Manager and Michael Marrero City Manager;

ODC Contractors: Wesley Burnett, Economic Development; and

Others: Council member Mari Willis, and other interested citizens.

A quorum being present, Mr. Edgmon called the meeting to order and the following proceedings were held:

Mr. Collins gave the invocation.

Resolution No. ODC-2020R-03 - Approve the fourth incentive payment to the West Texas Food Bank based on compliance with the Economic Development Agreement. Mr. Carroll reported that Weaver confirmed the required compliance documentation.

Motion was made by Mr. Boutin and seconded by Mr. Collins to approve the resolution. The motion was approved by unanimous vote.

Mr Edgmon asked that the West Texas Food Bank be contacted to emphasize: that the required documentation be submitted in the timely manner as it was requested.

Discuss and authorize the Mayor to negotiate and execute on behalf of the City of Odessa and Odessa Development Corporation an agreement to approve the use of ODC funds for COVID-19 Supply Sourcing and Manufacturing, related infrastructure based projects, and to provide COVID-19 related assistance a. Manufacturing medical equipment and supplies as it relates to COVID-19 b. Infrastructure, including WIFI supplied to West Odessa and other underserved areas; c. Perryman study regarding Preserving the Permian Basin Energy Sector

Structure and the Odessa Economy through the COVID-19 and Oil Supply Shock Challenges.

Manufacturing medical equipment supplies. Mr. Burnett reported that a local business was making shields. He had invoices and due to the urgency and emergency requested to pay the invoices with ODC funds. It would create job retention. Mr. Collins asked about the parameters for the pandemic and any restrictions for the ODC scope on involvement. Ms. Brooks reported that there were no laws that dealt with the COVID-19 issues and the ODC could assist. Mr. Collins requested that there be a resolution for financing during this period. Mr. Boutin stated that the minutes would reflect the action taken and it would meet legal requirements. The request for reimbursement matched the ODC mission with retaining jobs and provided a positive impact in the community. Mr. Cole agreed that the minutes would suffice. Ms. Brooks stated that the motion in the minutes would suffice and no resolution was needed. There would be 375 units at \$130 each. The funds would go directly to an Odessa business.

Motion was made by Mr. Boutin and seconded by Mr. Cole to grant payment for the three invoices for a total of \$48,814.76, the funds would retain many jobs and cater to the medical community and provide a positive impact fighting COVID-19 on a local front and pay in arrears. The motion was approved by unanimous vote.

Infrastructure – Mr. Burnett stated that WIFI was an issue as the schools were closed and the workforce was working from home. Construction of WIFI towers were needed. Mr. Cole stated that the city's dynamics were different and there would be new ways of doing business. He wanted to be sure that the right players were involved and not just spend ODC funds with it not being feasible in accommodating what was needed. Mr. Boutin asked if PSP would match the funds. Mr. Burnett stated that was a good idea to talk to PSP. Mr. Collins was working on the WIFI project for four years and it was imperative to provide citywide WIFI. He supported the project. Mr. Burnett stated that ODC would be providing the infrastructure of fiber and was not ODC's role to maintain it. Mr. Collins asked about revenue back to the city. Mr. Marrero stated that there were already service providers that paid franchise fees. He asked if ODC was looking for repayment for infrastructure. Mr. Boutin that it was important to grow the tax base. Mr. Burnett stated there was no intention of reimbursement of cost. The board agreed to have a taskforce committee. The committee would consist of Mr. Collins, Mr. Edgmon, Mr. Marrero and Mr. Carroll.

Perryman study – Mr. Burnett stated that the Council preauthorized the report. The scope would address issues including job losses and identify actions. Mr. Collins suggested funding the study and give ownership to the Chamber since some of the report may be out of ODC's jurisdiction. Mr. Boutin would like to keep ODC as owner of the report, since it would be out of ODC funds. The board could delegate the responsibility and hold the Chamber, as contractor, responsible for success. The report would be completed in 10 days. The report was for the Permian Basin energy sector for Odessa and strategies to overcome our economic downturn. Mr. Edgmon requested that Dr. Perryman provide a presentation on the report.

Motion was made by Mr. Boutin and seconded by Mr. Collins to approve the Perryman study, it be delivered in two or three weeks, it provided action items to benefit the local economy and fee and expenses. The motion was approved by unanimous vote.

The meeting adjourned at 3:46 p.m.

ATTEST:

APPROVED:

Norma Aguilar-Grimaldo, TRMC, CMC
City Secretary

Tim Edgmon
President