



**CITY COUNCIL WORK SESSION MINUTES
CITY OF ODESSA, TEXAS**

October 15, 2019

On October 15, 2019, a work session meeting of the Odessa City Council was held at 5:00 p.m., in the fifth floor conference room, City Hall, 411 West 8th Street, Odessa, Texas.

City Council present: Mayor David R. Turner; Council members: Malcolm Hamilton, District One; Dewey Bryant, District Two; Detra White, District Three; Tom Sprawls, District Four; Mari Willis, District Five; and Peggy Dean, At-Large.

Others present: Michael Marrero, City Manager; Norma Aguilar-Grimaldo, City Secretary; Natasha Brooks, City Attorney; Phillip Urrutia, Assistant City Manager; Cindy Muncy, Interim Assistant City Manager; and other members of City staff.

Mayor Turner called the meeting to order and the following proceedings were held:

Council member White gave the invocation.

Mayor Turner stated that the following would be considered at another time: discuss drainage channel/easements and adopt short-term rental regulations.

Contract annual renewal with HTE Superion software support for \$134,409. Mike Parrish, Director of Information Technology, stated that the annual renewal was for the old system that was still needed. It was needed to provide historical data and it was still used.

Council member Willis arrived at 5:02 p.m.

Amend Drug and Alcohol Policy for compliance with DOT Clearinghouse regulations.

Barry Wooten, Safety Coordinator, stated that the policy update was to bring in line with the new DOT regulations. CDL drivers were required to be listed in a clearinghouse. The City would check the drivers once a year. The cost was \$1.25 to add each driver and it would be a good mechanism to check drivers. Dan Jones, Senior Assistant City Attorney, stated that the municipalities were required to include to the drivers. There were about 94 drivers and must be done by January 6, 2020.

Purchase of new Emergency Reporting System for \$162,796. Joey White, Assistant Fire Chief, stated that the system was for records management of the Fire's records including equipment, rosters, tools and scheduling. The system was Cloud based, as no software was required. The security was held on their site. The system had an annual cost for the Emergency portion of \$25,297 and the Tyler portion was \$8,906.

Adopt the Transportation Master Plan. Hal Feldman, Traffic Engineer, stated that the Council heard presentations on the plan and there were no changes.

Bid award for polymer used for sludge dewatering at Bob Derrington Plant. Tom Kerr, Director of Public Works/Utilities, stated that the vendor was Polydyne for \$40,894 and

it was budgeted. The polymer was required to sledge the dewatering. He explained the process.

Rezone from two-family-one to planned dev-retail. Randy Brinlee, Director of Planning, stated that a former church wanted to change the zoning to be used more efficiently to light retail. It would allow the City to have input for the standards. The one protest had issues of the property values being lowered.

Zoning of Special Dwelling District. Mr. Brinlee stated that the 23-acre tract would be developed as a charter school from K-12 grades. Traffic impacts was discussed with the applicants.

PSA with JSA Architects, Inc. to provide architectural services for OPD for \$229,000. Mike Gerke, Police Chief stated that the agreement was to provide final design and construction of the training and academic facility. The Certificates of Obligation funds would be used of \$229,000.

PSA with Quorum Architects, Inc. to provide architectural services for OPD for \$584,500. Chief Gerke stated the agreement was for the project design and construction administration of the Animal Shelter for \$584,500. The total project was \$10.5 million. The design would take six months and the bid would be late summer 2020.

Donation from Windham and Associates for \$11,541. Chief Gerke stated that the donation were funds from the yellow t-shirts sold. The donation was for \$11,541.

Donation from Atmos Energy Corporation \$5,000. Chief Gerke stated that Atmos donated \$5,000.

Ector County Sheriff's Office interlocal agreement for use of firing range. Chief Gerke stated that this item was not ready. The County utilized the City's range for qualifying rifles.

Continue receiving a share of bingo prize fees collected after January 1, 2020. Mrs. Muncy stated that notification was sent of the ambiguity of the bill written. The City could keep the bingo funds or let the non-profit bingo keep the funds for charitable purposes. A gift to a private entity was prohibited. Last year, the City collected \$72,000, which went into the General Fund. The Council had a consensus to keep the funds.

Resolution No. 2019R-84 - Bid award for sale of city property located at 418 N. Grant for \$20,000. Mr. Urrutia reported that Legal visited with the bidder for the property. They have countered to the original 380 agreement. They wanted to have the five-year agreement, purchase the property for \$20,000, provide their own \$400,000 investment, construction start on April 1 with a six month completion date, provide 15 new jobs, the payback at the sliding scale, and eligible for the grants. They must go through the application process for the grants. The property was appraised at \$101,500.

Motion was made by Council member Dean and seconded by Council member Hamilton to approve the resolution. The motion was approved by the following vote:

Aye: Turner, Hamilton, Bryant, White, Sprawls, Willis, and Dean
Nay None
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There was no other business, the meeting adjourned at 5:36 p.m.

ATTEST:

APPROVED:

Norma Aguilar-Grimaldo, TRMC, CMC
City Secretary

David R. Turner
Mayor