

**ODESSA DEVELOPMENT CORPORATION
CITY OF ODESSA, TEXAS
FEBRUARY 14, 2019**

A regular meeting of the Odessa Development Corporation (ODC) was held on February 14, 2019 at 2:00 p.m., in the Council Chambers, fifth floor, City Hall, 411 W. 8th St., Odessa, Texas.

Members present: Tim Edgmon, Ted Tuminowski, Melanie Hollmann and Gene Collins.

Member absent: Betsy Triplett-Hurt.

Others present:

City Staff: Norma Aguilar-Grimaldo, City Secretary; Celia Senoret, Deputy City Secretary; Atasi Bhavsar, Senior Assistant City Attorney; Natasha Brooks, Senior Assistant City Attorney; Michael Marrero, City Manager; Cindy Muncy, Interim City Manager; and

ODC Contractors: Renee Earls, Odessa Chamber of Commerce; Wesley Burnett, Economic Development Director; Craig Van Amburgh, CVA; Dustin Fawcett, MOTRAN; Tyler Patton, UTPB-SBDC; Bryan Bierwith, UTPB-SBDC; David Duree, Weaver & Tidwell; and

Others: interested citizens.

A quorum being present, Mr. Edgmon called the meeting to order and the following proceedings were held:

Mr. Collins gave the invocation.

January 10 and February 7, 2019 minutes. Motion was made by Mr. Collins and seconded by Ms. Hollmann to approve the minutes. The motion was approved by unanimous vote.

Contractors report: Economic Development: Odessa Chamber, CVA Advertising and Marketing, UTPB-America's SBDC, MOTRAN, and City Administrative support. Mr. Burnett reported that 30 visits to local businesses were made. All was moving smoothly.

Mr. Van Amburgh reported that there were many activities. The TV advertising was scheduled. In March, there would be a focus on manufacturing. The social media was doing well.

Mr. Patton reported that the SBDC had January's capitalization for Odessa at \$1,650,000. There was one new business with 10 total jobs. Two seminars were held with 16 attendees. There would be future seminars on cyber security, exports and credit repair. There were three seminars for February. He reviewed the events.

Mr. Bierwith reported that the 15 contestants were working on their business plan. The judges would review and the top eight would make a pitch on March 8. The award ceremony was March 26.

Mr. Fawcett reported on MOTRAN. He stated that work was being done on the Wi-Fi survey. MOTRAN spoke to legislators during the Midland Odessa Legislative Days regarding a number of transportation issues. He reported on the taxes report for

Midland and Odessa. MOTRAN's success was strong. The Permian Basin Freight Plan was being developed. Ector County Judge Hays was heading up the committee. Issues and options would be discussed on transportation. There were a number of options for money for our area. Mr. Collins commended MOTRAN for all its work. He suggested having more time with the contractors to discuss their activities.

Mrs. Muncy reported on the December finance reports. She reported that total assets were \$51,290,052. The total fund balance was \$47,809,144. Sales tax receipts for the year was up. There was no changes in the reserve fund balance. The investments were stable. Ms. Brooks reported that Mr. Landers would sent out a summary for the Small Business Development Business Challenge, which was under review.

Consider accepting the 2018 ODC annual audit report. Mr. Duree reported that members reviewed in detail the audit at a prior meeting. He reported that the audit was a clean opinion, unmodified report. He thanked Ms. Muncy and her staff.

Motion was made by Mr. Collins and seconded by Ms. Hollmann to approve the audit. The motion was approved by unanimous vote.

ODC Committee and Officer Reports – Advertising Committee, Downtown Odessa Inc. Design Committee, Compliance Committee, and Odessa Partnership. Mr. Tuminowski expressed appreciation to Christi Callicoatte for all her services. He wished her best success. No reports on Advertising, Downtown Odessa or Compliance Committee. The Partnership was redirecting its purpose.

Mr. Edgmon asked the board to check their calendar for the meeting on the housing survey for March 5 or 6. Mr. Tuminowski thanked Mr. Duree and Mr. Edgmon as he recalled all three were members of the Jaycees. He was appreciative of Mr. Duree and Mr. Edgmon for helping and serving the community.

The meeting adjourned at 2:30 p.m.

ATTEST:

APPROVED:

Norma Aguilar-Grimaldo, TRMC, CMC
City Secretary

Tim Edgmon
Vice President