

**ODESSA DEVELOPMENT CORPORATION
CITY OF ODESSA, TEXAS
FEBRUARY 7, 2019**

A special meeting of the Odessa Development Corporation (ODC) was held on February 7, 2019 at 12:09 p.m., in the fifth floor conference room, City Hall, 411 W. 8th St., Odessa, Texas.

Members present: Betsy Triplett-Hurt, Ted Tuminowski, Melanie Hollmann and Gene Collins.

Member absent: Tim Edgmon.

Others present:

City Staff: Norma Aguilar-Grimaldo, City Secretary; Atasi Bhavsar, Senior Assistant City Attorney; Cindy Muncy, Interim City Manager; and
ODC Contractors: David Duree and Nicky Day, Weaver and Tidwell.

A quorum being present, Mrs. Triplett-Hurt called the meeting to order and the following proceedings were held:

Mr. Collins gave the invocation.

Receive, review and possibly accept annual audit from ending fiscal year September 2018. Mr. Duree explained the letters. The audit met all independent requirements. The \$22 million in investments were based on fair value and the disclosures were consistent. There were no adjustments, disagreements, or issues. The GASB statement was a clean report and no issues. He discussed the net position. Assets were \$52,071,868 and liabilities were \$5,362,311 and compared with 2017. Activities had \$14.1 million in revenues and \$7.1 million in expenses. The net ending position was \$46,709,557.

Mr. Tuminowski arrived at 12:23 p.m.

Mr. Duree reported the Fund Balance in commitments of \$20.8 million, assigned of \$11.5 million and unassigned of \$14.3 million. In 2017, unassigned was \$2.4 million. Revenues in sales tax was up to \$13,566,694. Expenditures in services was \$1,426,049 and for incentives, it was \$2,543,543. In 2017, incentive expenditures was more, at \$4.7 million. Mrs. Muncy stated that all the prepaid incentives were paid out. The investments were measured by fair value. At the end of September 2018, the Corporation was committed for \$20,899,376 for incentive agreements and assigned \$11.5 million for TX DOT funding. Actual revenues was \$14,199,271 and incentives paid out was \$2,543,543. Mrs. Triplett-Hurt stated that the supplementary information of business incentives paid was valuable information. Mr. Duree stated that the audit was a clean report, an unmodified opinion.

Mr. Tuminowski asked if there were any recommended changes on how to better spend the money. Mr. Duree stated that contractors should have audits for compliance as stated in the agreements.

Mrs. Triplett-Hurt stated that the sales tax was exceeding expectations for the year. She asked what needed to be done with the unassigned funds. She asked if a reserve was needed. Ms. Hollmann stated that it was difficult to find projects due to the labor shortage. She suggested asking Wesley Burnett to focus on expanding the local companies. Mr. Collins stated that reserves were needed due to our economy. Ms. Hollmann stated that the mission was to attract businesses and create jobs. There was a need for diversification and stay within the requirements of ODC.

Motion was made by Ms. Hollmann and seconded by Mr. Collins to accept and approve the draft audit. The motion was approved by unanimous vote.

Mrs. Triplett-Hurt asked Mr. Duree to acknowledge that the SBDC Business Challenge was under the marketing line item.

The meeting adjourned at 12:57 p.m.

ATTEST:

APPROVED:

Norma Aguilar-Grimaldo, TRMC, CMC
City Secretary

Betsy Triplett-Hurt
President