



**CITY COUNCIL FINANCE COMMITTEE MINUTES  
CITY OF ODESSA, TEXAS**

**NOVEMBER 20, 2018**

On November 20, 2018, a Finance Committee meeting of the Odessa City Council was held at 5:00 p.m., in the fifth floor conference room, City Hall, 411 West 8th Street, Odessa, Texas.

Committee members present: Council members Dewey Bryant.

Others present: Mayor David R. Turner; Council member Barbara Graff; Norma Aguilar-Grimaldo, City Secretary; Michael Marrero, City Manager; Gary Landers, Interim City Attorney; Cindy Muncy, Interim Assistant City Manager; Council members Elect Detra White, Mari Willis and Peggy Dean; and other members of City staff.

Mayor Turner called the meeting to order and the following proceedings were held:

Council member Bryant gave the invocation.

Mayor Turner explained the purpose of the Finance Committee.

**Bid award for maintenance repairs needed at Sherwood and Woodson Aquatic Facilities.** Steve Patton, Director of Parks and Recreation, stated that the bid award was for maintenance at Sherwood and Woodson aquatic facilities. He explained the maintenance to be made. He reviewed the two bids and recommended the lowest bid at \$63,500. The work to be completed would be one week.

**Bid award for downtown street lights, phase 1.** Yervand Hmayakan, City Engineer, stated that phase 1 for the downtown street lights would install 52 lights around the conference center. He recommended award to Dennard Electric for \$967,612.18.

**Renew contract for benefits claims administration software maintenance.** Mrs. Muncy stated that the contract renewal was for the benefits software maintenance to process the claims. The budgeted item was \$75,000.

**Renew Group Life Insurance, AD&D coverage, and Retiree Life Insurance.** This item would not be considered at this time.

**Purchase of sewer cleaning trucks.** Phillip Urrutia, Director of Purchasing & Fleet, stated the two sewer cleaning trucks would be used for the line breaks. The trucks would be purchased through Freightliner for \$717,120.

**Contract for automated fueling services.** Mr. Urrutia stated Pilot was the fueling service for over ten years but has declined in the quality of service and had only two service areas. He recommended Alon for the fueling service. It would cost \$30,000 more but would be offset with more locations for the employee drivers. Council member Graff thanked the staff for the change. She asked about having our own City fuel. Mr. Urrutia stated that the City tanks were removed due to notices of violations. He stated that the City did not have the staff.

**Purchase dump trucks for Utilities Department.** Mr. Urrutia stated that five dump trucks would be purchased for Utilities for \$590,451.

**Purchase dump trucks for Street Department.** Mr. Urrutia stated that six dump trucks would be purchased for Street from Rush Truck Center for \$650,796.08. It was a scheduled item.

**Purchase side load refuse trucks.** Mr. Urrutia stated that the side load refuse trucks were for the dumpsters. He recommended changing to a local vendor, which would be beneficial. He explained the types of refuse trucks that the City uses. Mr. Kerr explained the rotation for the replacement of the trucks. Mr. Marrero stated that there was a solid waste study to identify ways to create efficiency. Mr. Kerr stated that the new subdivisions had rollouts which trucks had less wear and tear and was more efficient.

There was no other business, the meeting adjourned at 5:27 p.m.

ATTEST:

APPROVED:

Norma Aguilar-Grimaldo, TRMC, CMC  
City Secretary

Dewey Bryant  
Council member