

**ODESSA DEVELOPMENT CORPORATION
CITY OF ODESSA, TEXAS
JANUARY 11, 2018**

A regular meeting of the Odessa Development Corporation (ODC) was held on January 11, 2018 at 2:00 p.m., in the Council Chambers, fifth floor, City Hall, 411 W. 8th St., Odessa, Texas.

Members present: Betsy Triplett-Hurt, Tim Edgmon, Melanie Hollmann, Gene Collins and Ted Tuminowski.

Others present: Norma Aguilar-Grimaldo, Todd Stephens, Konrad Hildebrandt, Renee Earls, Wesley Burnett, Enrique Romero, Christi Callicoatte, Christi Weakland, Chris Arredondo, Odel Crawford, and others.

A quorum being present, Mr. Edgmon called the meeting to order and the following proceedings were held:

Mr. Collins gave the invocation.

Mrs. Grimaldo gave the Oath of Office to Ted Tuminowski.

Consent Agenda:

1. a. December 14, 2017 minutes;
- b. Financial and Investment Report;
- c. Outside Agency Status Reports: CVA, UTPB-SBDC, MOTRAN, Chamber of Commerce including Summit Report, Odessa Hispanic Chamber of Commerce (OHCC), OHCC-Mexico Initiatives, UTPB X-Energy and Gulf Coast Waste Disposal.

Mrs. Triplett-Hurt asked about the losses on investments on the financial report. Ms. Weakland explained the losses shown. The Summit was listed on the reserved due to the contract time since this was the November report. The contract expired in December. Mrs. Triplett-Hurt asked about the manufacturing study. Mr. Burnett reported that there was better participation and more knowledge of the ODC. Ms. Callicoatte would send out the full report to the board and report at the next meeting.

Mrs. Triplett-Hurt asked about the Odessa Challenge. Mr. Romero stated that the business plans were being collected and would be tabulated. Two contestants realized the value and accountability in the competition but were not pitching. He stated that there would be three to eight finalists. The awards would be held at ORMC or at the Rose Building.

Mrs. Triplett-Hurt asked about the new interim Hispanic Chamber President. She stated that the Mexico Initiatives report was very informative. Mr. Arredondo reported that Price Arredondo was the interim Hispanic Chamber President who has Chamber experience. Ms. Hollmann met with the Hispanic Chamber for the transition from Mr. Chavez. She stated that Mr. Arredondo had lots of experience and would be valuable. Mr. Arredondo reported that the Career Fest ended strong with four scholarships awarded. Mr. Edgmon stated that a difference was made with the students going through the program. Ms. Hollmann stated that there was a program called "In Her Shoes" that was directed to the young ladies. It was a program on empowerment and had a big impact on the students.

Motion was made by Mrs. Triplett-Hurt and seconded by Mr. Collins to approve the consent agenda. The motion was approved by unanimous vote.

Appointment of officers. Motion was made by Mr. Edgmon and seconded by Ms. Hollmann to appoint Mrs. Triplett-Hurt to President. The motion was approved by a 4-0 vote. Mrs. Triplett-Hurt abstained.

Motion was made by Ms. Hollmann and seconded by Mr. Collins to appoint Mr. Edgmon to Vice President. The motion was approved by unanimous vote.

Motion was made by Ms. Hollmann and seconded by Mrs. Triplett-Hurt to appoint Mr. Collins to Secretary. The motion was approved by unanimous vote.

The committees would be considered at the next meeting.

Discuss new appointments for subcommittee on revising the General Development Plan. Mr. Stephens reported that there was a lot of progress. He would have a draft proposal for the board to consider at the February meeting. A board member was needed to replace Mr. Carlson. Mrs. Triplett-Hurt stated that a major rewrite was needed for the plan. She stated that input may be needed from City staff, committee members and the contractors. Mr. Burnett requested a copy of the draft plan. Mr. Stephens stated that the tasks were identified and there may need to be a quota. Mr. Burnett stated that there were goals but wanted to discuss the expectations and realistic factor. Mr. Arredondo stated that the Hispanic Chamber was willing to participate. Mr. Romero reminded the members that the SBDC was funded and governed federally, state and local. Mr. Tuminowski asked about the organizations being funded. Mrs. Triplett-Hurt stated that there were different percentages on each agency being funded.

Motion was made by Mr. Collins and seconded by Ms. Hollmann to appoint Mr. Edgmon to the subcommittee for the General Development Plan. The motion was approved by unanimous vote.

Discuss ex-officio positions on Compliance Committee. Mr. Stephens clarified the positions of the ex-officios on the Compliance Committee. He stated that Mr. Burnett's role was to be involved and handle the projects through the process. The ex-officos positions were to give the opportunity for all Chambers to be part of the process. Each Chamber would appoint a person and the ODC does not approve the appointment. The Chambers could send any representative.

Mr. Crawford requested information about the Compliance Committee and the expectations. He stated that the Black Chamber of Commerce had not had any past involvement with ODC. He looked forward to the inclusion of the Black Chamber of Commerce and working together.

Chris Arredondo was voted to represent the Odessa Hispanic Chamber on the Compliance Committee by their board.

Mr. Collins stated that due to past projects' issues the other Chambers presence would assist with the process. The board had a consensus of the ex-officios' roles and representation.

Remove from the table and appoint Budget, Finance and Audit Committee members. Mr. Stephens recommended that the current members be contacted for possible recommendations of appointments to the committee. Motion was made by Mrs. Triplett-Hurt and seconded by Mr. Collins to remove this item from the table. The motion was approved by unanimous vote.

Motion was made by Mr. Collins and seconded by Ms. Hollmann to reappoint Christi Brown, Terry Lynn Louvin, Stacey Gerig, Sean Cahill and Don Bonifay to the Budget, Finance and Audit Committee. The motion was approved by unanimous vote.

Discuss and consider amendment to the Matrix for the ODC Development Finance Program Administrative Policy. Mr. Stephens stated that the City Council tabled the proposed matrix. Some council members were dissatisfied with the proposal. Ms. Hollmann stated that the changes were in line with Council's input. Mr. Stephens stated from the joint meeting, Dr. Perryman stated that having one matrix does not work. Mr. Stephens would complete the General Development Plan and then work on the matrix. The City Council wanted the small businesses to be able to qualify.

Ms. Hollmann stated that the matrix process has worked 20 years. The changes incorporated the small business. There was flexibility in the proposed matrix. Mr. Stephens would send out the proposed matrix. The board directed that the item be placed back on the Council agenda. Mr. Long would resubmit the matrix with the changes to the Finance Committee.

Board Projects, Committee, and Officer Reports including: City of Odessa, Tax Incentive Committee and Odessa Partnership. The board members asked that Mr. Carlson be recognized at the next meeting for his service. The sales tax training schedule would be sent to the board members.

The meeting adjourned at 3:19 p.m.

ATTEST:

APPROVED:

Norma Aguilar-Grimaldo, TRMC, CMC
City Secretary

Tim Edgmon
Vice President