

**AGENDA**  
**PLANNING AND ZONING COMMISSION**  
**THIRD FLOOR CONFERENCE ROOM**  
**SEPTEMBER 21, 2017**

1:30 P.M.

1. Approve the minutes of the following Planning and Zoning Commission meetings:
  - A. August 3, 2017
  - B. August 17, 2017
  
2. CASE FILE NO 2017-45-P  
Open a public hearing to consider approval of Vista Del Norte, 6<sup>th</sup> Filing, being a replat of Lot 18, Block 11, Vista Del Norte 5<sup>th</sup> Filing, being approximately a 16.686 acre tract, Section 9, Block 41, City of Odessa, Ector County, Texas (475 Ft. southwest of the intersection of Tres Hermanas Blvd. and De Morada Dr.)
  
3. Other business
  
4. Adjourn

Be it said and remembered that at 1:45 p.m. on the 21<sup>st</sup> day of September, 2017 there came on and was held a Planning and Zoning Commission meeting in the Third Floor Conference Room, 411 W. 8<sup>th</sup> Street, Odessa, Texas.

MEMBERS PRESENT: Gary Sims, Chairman  
Marcia Cleaver  
Renee Earls  
Jimmy Peacock

MEMBERS ABSENT: Anabel Spencer  
Steve Tercero

OTHERS PRESENT: Randy Brinlee, Director of Planning and Development; Sherry Bailey and Danielle Pittman, Planners; Larry Long, City Attorney; Todd Stephens, Senior Assistant City Attorney; Yervand Hmayakyan, City Engineer; Joe Tucker, Civil Engineer; and Anne Roney, Secretary.

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The minutes of the August 3, 2017 and August 17, 2017 Planning and Zoning Commission meetings were approved, motion for approval being made by Member Peacock, seconded by Member Cleaver, with the vote being a unanimous "aye".

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CASE FILE NO 2017-45-P (approved)

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Ms. Bailey gave the following presentation: The property involved in this request is located southwest of the corner of the intersection of Tres Hermanas Blvd. and De Morada Dr. The site is zoned Multiple Family Residence District-One (MF-1) and is vacant with Multi-family apartments to the north and east, single family housing to the south and west.

The applicant is PR Offutt, Limited Partners, owner, Ted Sanders, representative, and the purpose of the replat is for financing and ownership purposes.

A platting conference agenda was provided to the applicant on September 12, 2017. The following items were discussed with the applicants representative concerning the replat.

Staff Comments:

- Original tax and ownership certificates are needed prior to filing the plat.
- A blanket refuse collection easement is noted on the plat.
- Preliminary Plat needs to be removed from the face of the plat.
- The numbering of Lot 18 needs to be changed to Lot 21 & Lot 22, Block 11, Odessa does not use A and B lot designations.
- Grande Communications has utilities in the easement.
- Original drainage report is in effect. This tract is not in a special flood hazard area.
- A note needs to be added to the plat stating: "A blanket reciprocal easement is hereby granted for water, sewer, drainage, and access between Lots 21 and 22, Block 11.

The replat is ready for Commission approval as corrected. The Planning Staff recommends approval of the replat.

There being no questions for City Staff, Chairman Sims opened the public hearing. With no one coming forward to speak for or against the request, Chairman Sims closed the public hearing.

Member Peacock moved the replat be approved as presented. Member Earls seconded the motion, with the vote being a unanimous "aye".

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There being no further business to come before the Commission, the meeting was adjourned at 1:49 p.m.

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Anne Roney, Secretary, placed the minutes in the Minute Book on September 21, 2017.

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Gary Sims, Chairman