

CDBG/HOME
2022 Action Plan

Year 3
2020-2024 CONPLAN



CITIZEN REVIEW/COMMENT COPY

July 5 – August 3, 2022

2022 ANNUAL ACTION PLAN - CITIZEN REVIEW/COMMENT COPY

Program Year 2022 Projects

The 2022 Action Plan establishes the City of Odessa’s one-year implementation strategy for addressing community development, housing, economic development, human service, and public facility improvement needs of the citizens of Odessa.

The City of Odessa Community Development Department will administer and provide oversight for the following activities to meet the community needs and goals in the third year of the 2020-2024 Consolidated Plan five-year investment strategy.

During the final public hearings, held June 28, 2022, eligible projects were presented for consideration to the City Council ranging from housing, public facilities improvements to public services. After careful deliberation, the City Council voted to provide funding for the projects that would best serve the community. Listed below are the projects that received funding:

#	Project Names
1	COMMUNITY DEVELOPMENT PROGRAM ADMINISTRATION
2	COMMUNITY DEVELOPMENT BLOCK GRANT-CORONAVIRUS ADMINISTRATION
3	COMMUNITY DEVELOPMENT HOUSING REHABILITATION PROGRAM ADMINISTRATION
4	HOUSING REHABILITATION PROJECTS
5	DEMOLITION OF BUILDINGS
6	SHORT-TERM RENTAL ASSISTANCE PROGRAM
7	FAMILY PROMISE
8	MEALS ON WHEELS
9	WEST TEXAS FOOD BANK
10	GREATER OPPORTUNITIES OF THE PERMIAN BASIN – CHAFFIN HEAD START
11	JESUS HOUSE
12	HOME HOUSING ADMINISTRATION
13	HOME HOUSING REHABILITATION
14	COMMUNITY HOUSING DEVELOPMENT ORGANIZATION (CHDO)

Project Summaries

1

Project Name: CD ADMINISTRATION

Funding CDBG: \$158,000

Description

Administrative costs cover the salaries of the Community Development staff. The staff is responsible for administering the Community Development Block Grant (CDBG) Program and the HOME Investment Partnership Program (HOME). Community Development interprets CDBG and HOME federal regulations, conducts public hearings/meetings, reviews proposed projects and activities to determine funding eligibility, monitors subrecipients, provides technical assistance concerning CDBG and HOME, conducts environmental assessments of funded projects/activities, and enforces Davis-Bacon federal wage rate requirements for all CDBG and HOME funded projects.

2

Project Name: CDBG-CV ADMIN

Funding CDBG-CV: 146,034

Description

Administrative costs will be used to pay operating costs as well as salary and benefits for the Rental Housing Administrator. Funds will also cover the operating costs of the program including advertising, supplies, and training. The Rental Housing Administrator will oversee the Rental, Utility and Mortgage Assistance program funded by the Community Development Block Grant Coronavirus funds. The Administrator will oversee the approval, documentation, approval and provide the general administration of the program.

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Project Name: CDBG REHAB ADMIN

Funding CDBG: 165,000

Description Administrative funds will be used to cover the cost of program delivery and soft costs related to the Housing Rehab Programs

4

Project Name: CDBG REHAB PROJECTS

Funding CDBG: \$265,000

Description The CDBG Housing Rehabilitation program aids low and moderate-income homeowners for minor or emergency repairs, full rehabilitation, or reconstruction of their homes. A comprehensive inspection is conducted to identify the deficiencies and determine whether it is more cost effective to fully rehabilitate the current structure or simply demolish the existing structure and construct a new home. The purpose of the program is to meet the objective of providing decent housing by preserving and sustaining low to moderate-income owner-occupied homes with either a comprehensive full rehabilitation of the home or a reconstruction of the home to revitalize neighborhoods.

5

Project Name: DEMOLITION

Funding CDBG: \$161,963

Description The removal of unsafe buildings is a priority in neighborhood revitalization in the community. A continuous survey conducted by the Community Development staff identifies residential and commercial structures that are unoccupied, open and dilapidated. The staff presents the structures to the Board of Survey for their recommendation. Additional cost factors for commercial structures require that an Asbestos Survey be conducted and/or abatement before demolition.

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Project Name: SHORT-TERM RENTAL ASSISTANCE

Funding CDBG - \$30,000

Description The City of Odessa has approximately 3,578 households residing in low to moderate income census tracts who are experiencing a housing cost burden and 1, 350 households who are severely cost burdened with their housing costs. While administering the CARES Mortgage, Rental and Utility Program it has been determined there is many households in need of rental assistance that had to be denied as they could not verify their need was due to an impact of the pandemic. This program will address this ongoing need in our community.

7

Project Name: FAMILY PROMISE

Funding CDBG: \$5,000

Description Funds will be used to assist homeless families through the family support programs who have children immediate or emergency needs.

8

Project Name: MEALS ON WHEELS

Funding CDBG-CV: \$159,850

Description Provide 93 elderly and disabled homebound individuals with nutritious meals five days per week and provide mileage reimbursement to volunteer delivery drivers. In addition, the individuals will receive food items to be used for weekend meals.

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9	Project Name:	WEST TEXAS FOOD BANK
	Funding	CDBG: \$60,000
	Description	This project is to provide approximately 2,000 eligible Low- Moderate-Income individuals with a box of food each month.
10	Project Name:	CHAFFIN HEAD START
	Funding	CDBG: \$45,000
	Description	Remove and replace approximately 25,716 SF of existing parking lot asphalt, stripe parking lines, install ADA markings, and reset existing wheel stops at the Chaffin Head Start facility
11	Project Name:	JESUS HOUSE
	Funding	CDBG: 12,295
	Description	Replace HVAC unit in the Jesus House facility serving homeless individuals
12	Project Name:	HOME HOUSING ADMINISTRATION
	Funding	HOME: \$31,384
	Description	Funding will provide for administrative and operating costs of the HOME Program.
13	Project Name:	HOMEOWNER REHABILITATION PROGRAM
	Funding	HOME: \$235,387
	Description	HOME funds will be used to rehabilitate/reconstruct single-family residences occupied by low-income homeowners.

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Project Name: CHDO

Funding HOME: \$47,078

Description CHDO FUNDING SET ASIDE. Currently, the City does not have an eligible CHDO