

RENTAL PROPERTY DECLARATION

Date: _____

I, the owner of the following listed property, declare such to be rental property pursuant to the requirements of Section 21-30.2(d), City of Odessa Code of Ordinances:

Street Address

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

I understand this declaration will go into effect the day it is received in the Billing and Collection Office on the first floor of City Hall, 411 W. 8th Street. Any monies for utility services on the above property (or properties) owed prior to this date will be subject to further collection procedures by the City of Odessa. Once this declaration has been signed, the above property (or properties) shall not be used as security for the tenant's services and no lien shall be imposed on the property (or properties) for the tenant's charges. I also understand that it is my responsibility as the property owner to notify the City of Odessa of any changes in ownership of the above referenced property (or properties).

Owner or Agent

Owner's Name

Agent's Name

Owner's Address

Agent's Address

Owner's Telephone Number

Agent's Telephone Number

(Agent MUST furnish proof of authority to act as agent for owner.)